Call to order. - The meeting was called to order at 4:00 p.m. Present were Trustees Annie Hicks, John Armstrong, Patricia Ballard, Heather Booker, Jack Weddle, Joyce Zobrist, and Director Joel Shoemaker.

Minutes of the last regular meeting. - Zobrist moved, and Armstrong seconded, to approve the minutes of the August 6 meeting. Motion passed.

Public comments. – There were no public comments.

Treasurer’s report. – approval of bills and requisitions. – Weddle moved, and Armstrong seconded, to approve the bills and requisitions as presented. Motion passed.

Presentation of Fiscal Year 2018-2019 Audit. – Auditor Andrew Ryan of Gordon, Stockman & Waugh P.C. went over the final Library audit. Shoemaker asked about working cash and Ryan confirmed that working cash closes every 4 years at such time it becomes unrestricted funds and can be used for anything. The library’s working cash cycle will close in 2 years’ time, and at that time a new account will be opened if allowed by Woodford County. The report showed that the library has a problem with internal controls and ways to fix it were discussed.

Discussion and Approval of Levy Ordinance (Ordinance 19-3). – This ordinance needs to be approved every year. Ballard moved, and Zobrist seconded, to approve Ordinance 19-3. Motion passed.

Discussion and Approval of Metamora Branch Project. – Agreement was made to take this item off the agenda and wait until after next year’s audit to discuss what money was available and how much the Board will be willing to spend on the project.

Discussion and Approval of Roanoke Renovation Project. – The second asbestos bid was done and NES, Inc. was the lowest bid to do the asbestos removal. Midwest Environmental Consulting Services, Inc. gave a proposal to manage the project and do the air quality testing. The project should be done by September 27, 2019. Weddle moved, and Armstrong seconded, to approve MEC to manage the asbestos removal by NES, Inc. and do the air quality testing for $65,050.00. Motion passed.

Director’s Remarks. – Shoemaker introduced Donna Forbis as the Marketing and Events Coordinator. Weeding has been finished and, starting next year, will be done following a schedule previously presented to the Board. There is a new sign at Spring Bay Branch and Shoemaker is looking into new ones at the other branches in the future. Programs have been well attended.

Comments to guide future agendas. – There were no comments.
11. Adjournment. – Ballard moved, and Booker seconded, to adjourn the meeting. Motion passed. The meeting adjourned at 5:03 p.m.