MINUTES
for the Regular Board Meeting
of the Illinois Prairie District Public Library Board of Trustees
Tuesday, October 1, 2019

1. Call to order. - The meeting was called to order at 4:00 p.m. Present were Trustees Annie Hicks, John Armstrong, Patricia Ballard, Heather Booker, Mindy Coker, Jack Weddle, Joyce Zobrist, and Director Joel Shoemaker.

2. Minutes of the last regular meeting. - Armstrong moved, and Coker seconded, to approve the minutes of the September 3 meeting. Motion passed.

3. Public comments. – There were no public comments.

4. Treasurer's report. – approval of bills and requisitions. – Weddle moved, and Armstrong seconded, to approve the bills and requisitions as presented. Motion passed.

5. Discussion and Approval of Audit Engagement Letter for FY20. – This item was discussed and does not need to be approved as it was approved earlier and covers 2 years.

6. Discussion and Approval of Roanoke Renovation Project. – Asbestos removal was completed today, 1 day early. It will take up to 30 days to get final asbestos report. Construction is slated to start October 14.

7. Discussion/Approval of Annual Report of Receipts and Disbursements for FY19. – This needs to be published yearly. It is drafted by the Director and signed by the Treasurer. Upon approval, the Director will publish the report. Weddle moved, and Booker seconded, to approve the Annual Report of Receipts and Disbursements for FY19. Motion passed.

8. Director’s Remarks. – Shoemaker discussed changing phone service to VoiceSpring which is a VOIP service and will save the district money. Board told Shoemaker to pursue the service after more investigating and only come back to board if there is a problem.

9. Comments to guide future agendas. – There were no comments.

10. Adjournment. – Ballard moved, and Coker seconded, to adjourn the meeting. Motion passed. The meeting adjourned at 4:31 p.m.