MINUTES
for the Regular Board Meeting
of the Illinois Prairie District Public Library Board of Trustees
Tuesday, December 3, 2019

1. Call to order. - The meeting was called to order at 4:01 p.m. Present were Trustees Annie Hicks, John Armstrong, Patricia Ballard, Jack Weddle, Joyce Zobrist, and Director Joel Shoemaker. Mindy Coker arrived at 4:17 p.m.

2. Minutes of the last regular meeting. - Ballard moved and Weddle seconded to approve the minutes of the November 5 meeting. Motion passed.

3. Public comments. – The Spring Bay Food Pantry expressed interest in the library-owned lots adjacent to the Spring Bay branch. Plans for a possible build were presented.

4. Treasurer's report. – approval of bills and requisitions. – Weddle moved and Ballard seconded to approve the bills and requisitions as presented. Motion passed.

5. Discussion of By-Laws of the Board of Trustees. – Shoemaker presented and discussed by-laws and spoke of doing an annual review in the future.


7. Discussion and Approval of Photography Policy. – Discussion of Policy on Photographing and Recording on Library Premises, to be posted at each branch. Patron responsibility to notify library with issues. Weddle moved and Armstrong seconded to approve the policy. Motion passed.

8. Discussion and Approval of Roanoke Renovation Project. – Discussion to move February board meeting to February 11 in order to have the punch list for Roanoke library, currently scheduled to be provided by the contractor on February 5.

9. Director’s Remarks. – Shoemaker reported events with attendees exceeding 100 people. 700 people attended Village Christmas. Joel shared 2020 goals with the board. Also shared quarterly program guide to be distributed at each branch.

10. Comments to guide future agendas. – Spring Bay Food Pantry discussion should appear on the January agenda. Shoemaker discussed current interest rates and asks Board to move funds from recently closed CD; will be on January agenda. February meeting should be moved to February 11.

11. Adjournment. – Motion to adjourn by Ballard, seconded by Armstrong. Motion passed. Meeting adjourned at 5:12 p.m.