ILLINOIS PRAIRIE DISTRICT PUBLIC LIBRARY  
BOARD OF TRUSTEES REGULAR BOARD MEETING  
Tuesday, February 11, 2020 at 4:00 P.M.  
at  
Illinois Prairie District Public Library  
Washburn Branch Library  
102 W Magnolia  
Washburn, Illinois 61570  

1. Call to order at 4 pm. Present were Trustees Jack Weddle, John Armstrong, Joyce Zobrist, Mindy Coker, Annie Hicks, Heather Booker and Director Joel Shoemaker. Patricia Ballard absent.

2. Minutes of the last regular meeting motion made to approve by Armstrong, second by Weddle. Motion passed.

3. Public comments -none

4. Treasurer’s report – approval of bills and requisitions motion made to approve by Coker, second by Armstrong. Motion passed.

5. Discussion and Approval of Computer Replacement/Upgrade Plan—Windows 7 is no longer supported, 17 can be upgraded and 22 to be replaced. In budget/Maintenance Levy to cover expense, Zobrist made motion to move ahead, second by Weddle. Motion passed.

6. Discussion and Approval of Travel Reimbursement Policy—no changes proposed Armstrong to accept A Resolution Adopting a Travel Reimbursement Policy in Accordance with the Local Government Travel Expense Control Act, second by Booker. Motion approved.

7. Discussion and Approval of Roanoke Renovation Project—additional asbestos removal required, increased final price to 950k, furniture could come out of fiscal budget, and landscaping costs move to next year’s budget. There is a possibility that there is an energy grant available that may offset expenses. Waiting for a quote on NES, a special meeting will be called. Expanded scope of service for construction administration in an amount not to exceed $6,000. Motion to move Weddle, second Armstrong. Motion passed.

8. Discussion and Approval of Metamora Park District Agreement—Board has decided per section 11 to renew agreement for an additional 3 years.


10. Discussion and Approval of Bookkeeper Position/Outsourcing Opportunity—discussed pros and cons of outsourcing. Director to continue to look into companies and get quotes.

11. Director’s Remarks—staff to receive name tags/lanyards and fleece tops.


13. Adjournment—Armstrong made a motion to adjourn, second by Zobrist. Motion approved.

The next regular meeting will be Tuesday, March 3, 2020 at 4 pm at the Metamora branch library, 208 E Partridge St, Metamora, IL 61548.