

March 8, 2022

Board Packet



ILLINOIS PRAIRIE
DISTRICT PUBLIC LIBRARY
Where Knowledge Grows



ILLINOIS PRAIRIE DISTRICT PUBLIC LIBRARY
BOARD OF TRUSTEES REGULAR BOARD MEETING
Tuesday, March 8, 2022, at 4:00 PMat
Illinois Prairie District Public Library
Benson Branch Library
420 E. Front Street
Benson, IL 61516

1. Call to order and roll call
2. Minutes of the last regular meeting
3. Public comments
4. Treasurer's Report – approval of bills and requisitions
5. Discussion of Job Applicants (Closed Session)
6. Discussion and Approval of Director Job Search
7. Discussion and Approval of Metamora Branch Project
8. Discussion and Approval of Indemnification Policy
9. Discussion and Approval of Investment of Public Funds Policy
10. Discussion and Approval of Request for Reconsideration Policy
11. Discussion and Approval of Collection Management Policy
12. Discussion and Approval of Replacement of Metamora Branch Doors
13. Director's Remarks
14. Comments to guide future agendas
15. Adjournment

The next regular meeting will be Tuesday, April 12, 2022, at 4pm at
theGermantown Hills Branch Library, 509 Woodland Knolls Road,
Germantown Hills, IL, 61548.

ILLINOIS PRAIRIE DISTRICT PUBLIC LIBRARY
BOARD OF TRUSTEES REGULAR BOARD MEETING
Tuesday, February 8, 2022, at 4:00 PM

at

Illinois Prairie District Public Library Metamora Branch Library
208 E Partridge St Metamora, IL 61548

1. Call to order and roll call. Meeting called to order at 4:02 pm, absent John Armstrong.
2. Minutes of the last regular meeting- Motion to accept by J. Weddle and second by T. Ballard. All in favor, motion passed.
3. Public comments, none
4. Treasurer's Report – approval of bills and requisitions- Motion to accept by J. Weddle and second by H. Booker. All in favor, motion passed.
5. Discussion of CDs, review rates
6. Discussion and Approval of Metamora branch project, no new information
7. Discussion of Lowpoint Washburn Annexation Referendum Resolution, notice only
8. Discussion and approval of Job Description-Motion to take full time cataloger to 2 part-time technical services circulation assistant by J. Weddle and second by M. Coker. All in favor, motion passed.
9. Discussion and Approval of Director Job Search 10. Director's Remarks-Discussed conducting interviewing as a group.
10. Director's Remarks-Discussed participating in community events, door counts, and internet usage numbers.
11. Comments to guide future agendas-received application for Assistant Director, no position available.
12. Adjournment-Motion to adjourn at 5:07 by M.Coker and second by T. Ballard. All in favor, meeting adjourned.

Illinois Prairie District Public Library
Balance Sheet
 As of February 28, 2022

	Feb 28, 22
ASSETS	
Current Assets	
Checking/Savings	
10200 · Checking Account	97,415.15
10800 · Petty Cash Checking Account	925.00
11400 · Savings Account	7,389.52
	105,729.67
Total Checking/Savings	
Other Current Assets	
10100 · Cash on Hand	167.79
10400 · Per Capita Fund	66.76
10500 · Certificates	1,605,900.19
10600 · General Operating Fund	677,148.80
10700 · Special Reserve Fund	190,439.02
11000 · Working Cash Fund	1,560,362.47
11100 · Gift Fund	233,139.45
11200 · Building Maintenance Fund	127,142.90
11300 · Tort Liability Fund	733,285.88
11500 · Dedicated Gift Fund	6.96
	5,127,660.22
Total Other Current Assets	
Total Current Assets	5,233,389.89
Fixed Assets	
12000 · Benson Furniture and Fixtures	46,630.36
12100 · GT Hills Furniture and Fixtures	348,987.61
12200 · Metamora Furniture and Fixtures	183,058.32
12300 · Roanoke Furniture and Fixtures	28,811.34
12400 · SB Furniture and Fixtures	29,667.12
12500 · Washburn Furniture and Fixtures	22,643.30
12900 · Accumulated Depreciation F&F	-516,566.11
13000 · Benson Building	58,059.94
13100 · GT Hills Building	1,943,395.89
13110 · GT Hills Land	385,023.00
13200 · Metamora Building	161,831.10
13300 · Roanoke Building	1,176,952.58
13400 · SB Building	187,234.80
13900 · Accumulated Depreciation Bldgs	-585,003.72
14000 · Library Materials	494,804.93
14900 · Acc Depreciation Lib Materials	-308,135.08
	3,657,395.38
Total Fixed Assets	
TOTAL ASSETS	8,890,785.27
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20100 · Accounts Payable	-245.73
	-245.73
Total Accounts Payable	
Other Current Liabilities	
21400 · AFLAC	434.13
	434.13
Total Other Current Liabilities	
Total Current Liabilities	188.40
Total Liabilities	188.40

Illinois Prairie District Public Library

Balance Sheet

As of February 28, 2022

	<u>Feb 28, 22</u>
Equity	
28000 · Investment in Fixed Assets	3,153,263.83
29000 · Bldg/Maint Fund	270,310.57
29100 · Audit Fund	40,928.13
29300 · Social Security Fund	249,001.80
29400 · Tort/Liability Fund	658,133.65
29500 · Special Reserves Fund	127,865.49
29600 · Fund Balance	2,090,484.44
30000 · Opening Balance Equity	-425,484.71
40000 · Net Assets	425,484.71
50000 · Unrestricted Net Assets	1,485,186.97
Net Income	815,421.99
Total Equity	<u>8,890,596.87</u>
TOTAL LIABILITIES & EQUITY	<u>8,890,785.27</u>

Illinois Prairie District Public Library

Profit & Loss

03/07/22

February 2022

Cash Basis

	<u>Feb 22</u>
Income	
34000 · Fines and Fees	489.48
38000 · Donations	100.00
38500 · Interest Income - General	62.72
38900 · Interest Income - Tort/Liab	65.48
39000 · Interest Income - Spec Reserve	17.01
39191 · Interest Income - Bldg/Maint	11.56
39200 · Interest Income - Working Cash	139.29
39300 · Interest Income - Gift	20.82
39400 · Interest Income - Certificates	126.08
39700 · Rent Income	600.00
Total Income	<u>1,632.44</u>
Expense	
40100 · Salaries	33,969.16
40500 · Hospital Insurance	3,846.27
40600 · Staff Education	472.46
41000 · Books - Adult	618.85
41100 · Books - Children	341.28
41500 · Audio - Visual	513.72
41700 · Electronic Materials	1,069.19
42100 · Office Supplies	1,058.44
42400 · Mileage and Expenses	1,202.99
44360 · Building - Metamora	1,700.00
44800 · Programming / PR	645.83
45000 · Rent	173.65
45100 · Gas and Electric	4,414.42
45200 · Water and Sewer	167.87
45300 · Telephone	518.81
45600 · Internet	1,045.87
47200 · Computer Equipment	245.73
60400 · IMRF Employer	1,492.67
70300 · Social Security Employer	2,086.67
70400 · Medicare Employer	487.98
72400 · Legal	237.00
72500 · Maintenance	6,872.42
72600 · Professional Fees	899.50
Total Expense	<u>64,080.78</u>
Net Income	<u><u>-62,448.34</u></u>

Illinois Prairie District Public Library

Profit & Loss

03/07/22

July 2021 through June 2022

Cash Basis

	Jul '21 - Jun 22
Income	
31000 · Property Tax - General	771,089.56
31100 · Property Tax - Audit	25,188.57
31200 · Property Tax - IMRF	55,004.13
31300 · Property Tax - Social Security	55,004.13
31400 · Property Tax - Tort/Liability	130,057.49
31500 · Property Tax - Bldg/Maintenance	102,812.30
31600 · Property Tax - Working Cash	257,029.40
32000 · State Corporate Replacement Tax	13,911.21
33000 · Per Capita Grant	31,924.90
34000 · Fines and Fees	2,956.91
38000 · Donations	895.69
38500 · Interest Income - General	950.55
38900 · Interest Income - Tort/Liab	212.88
39000 · Interest Income - Spec Reserve	56.35
39191 · Interest Income - Bldg/Maint	38.71
39200 · Interest Income - Working Cash	452.83
39300 · Interest Income - Gift	67.33
39400 · Interest Income - Certificates	1,231.92
39500 · Miscellaneous Income	1,970.25
39700 · Rent Income	6,000.00
Total Income	1,456,855.11
Expense	
40100 · Salaries	276,715.39
40500 · Hospital Insurance	43,173.65
40600 · Staff Education	4,169.15
41000 · Books - Adult	17,480.76
41100 · Books - Children	16,186.68
41300 · Periodicals	1,914.35
41500 · Audio - Visual	3,220.62
41600 · Video / DVD Tapes	1,910.82
41700 · Electronic Materials	26,563.88
41800 · RSA Online	26,507.00
42000 · Online Computer Library Center	7,876.97
42100 · Office Supplies	
42300 · Postage	997.08
42100 · Office Supplies - Other	8,386.21
Total 42100 · Office Supplies	9,383.29
42400 · Mileage and Expenses	9,793.67
44300 · Over Due Retrieval	89.50
44360 · Building - Metamora	5,070.00
44380 · Building - Spring Bay	2,887.98
44800 · Programming / PR	8,813.85
45000 · Rent	1,562.85
45100 · Gas and Electric	22,650.62
45200 · Water and Sewer	1,873.30
45300 · Telephone	4,813.06
45600 · Internet	7,338.52
47000 · Building Equipment/Furniture	2,502.59
47200 · Computer Equipment	9,160.54
48000 · Interest Expense	100.30
48900 · Miscellaneous Expenses	1,448.25
52200 · Audit	11,500.00
60400 · IMRF Employer	19,101.96
70300 · Social Security Employer	16,875.97
70400 · Medicare Employer	3,946.84
72300 · Insurance	21,603.92
72400 · Legal	4,972.31

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Illinois Prairie District Public Library

03/07/22

Profit & Loss

Cash Basis

July 2021 through June 2022

	<u>Jul '21 - Jun 22</u>
72500 · Maintenance	62,737.13
72600 · Professional Fees	<u>15,168.70</u>
Total Expense	669,114.42
Net Income	<u><u>787,740.69</u></u>

Illinois Prairie District Public Library Income & Expense Budget vs. Actual

03/07/22

Accrual Basis

February 2022

	Feb 22	Budget	\$ Over Budget	% of Budget
Income				
31000 · Property Tax - General	0.00	67,500.00	-67,500.00	0.0%
31100 · Property Tax - Audit	0.00	2,083.00	-2,083.00	0.0%
31200 · Property Tax - IMRF	0.00	5,000.00	-5,000.00	0.0%
31300 · Property Tax - Social Security	0.00	5,000.00	-5,000.00	0.0%
31400 · Property Tax - Tort/Liability	0.00	11,375.00	-11,375.00	0.0%
31500 · Property Tax - Bldg/Maintenance	0.00	9,000.00	-9,000.00	0.0%
31600 · Property Tax - Working Cash	0.00	22,500.00	-22,500.00	0.0%
32000 · State Corporate Replacement Tax	0.00	833.00	-833.00	0.0%
33000 · Per Capita Grant	0.00	1,500.00	-1,500.00	0.0%
34000 · Fines and Fees	489.48	1,226.00	-736.52	39.9%
38000 · Donations	100.00	1,250.00	-1,150.00	8.0%
38500 · Interest Income - General	62.72	167.00	-104.28	37.6%
38900 · Interest Income - Tort/Liab	65.48	83.00	-17.52	78.9%
39000 · Interest Income - Spec Reserve	17.01	42.00	-24.99	40.5%
39191 · Interest Income - Bldg/Maint	11.56	42.00	-30.44	27.5%
39200 · Interest Income - Working Cash	139.29	167.00	-27.71	83.4%
39300 · Interest Income - Gift	20.82	83.00	-62.18	25.1%
39400 · Interest Income - Certificates	126.08	584.00	-457.92	21.6%
39500 · Miscellaneous Income	0.00	90.00	-90.00	0.0%
39700 · Rent Income	600.00	1,083.00	-483.00	55.4%
Total Income	1,632.44	129,608.00	-127,975.56	1.3%
Expense				
40100 · Salaries	33,969.16	36,204.17	-2,235.01	93.8%
40500 · Hospital Insurance	3,846.27	8,666.67	-4,820.40	44.4%
40600 · Staff Education	472.46	1,250.00	-777.54	37.8%
41000 · Books - Adult	618.85	2,500.00	-1,881.15	24.8%
41100 · Books - Children	341.28	2,500.00	-2,158.72	13.7%
41300 · Periodicals	0.00	833.33	-833.33	0.0%
41500 · Audio - Visual	513.72	750.00	-236.28	68.5%
41600 · Video / DVD Tapes	0.00	750.00	-750.00	0.0%
41700 · Electronic Materials	1,069.19	2,500.00	-1,430.81	42.8%
41800 · RSA Online	0.00	2,229.17	-2,229.17	0.0%
42000 · Online Computer Library Center	0.00	945.83	-945.83	0.0%
42100 · Office Supplies	1,058.44	1,583.33	-524.89	66.8%
42400 · Mileage and Expenses	1,202.99	916.67	286.32	131.2%
44200 · Computer Repair	0.00	666.67	-666.67	0.0%
44300 · Over Due Retrieval	0.00	0.00	0.00	0.0%
44360 · Building - Metamora	1,700.00	0.00	1,700.00	100.0%
44380 · Building - Spring Bay	0.00	0.00	0.00	0.0%
44800 · Programming / PR	645.83	2,083.33	-1,437.50	31.0%
45000 · Rent	173.65	166.67	6.98	104.2%
45100 · Gas and Electric	4,414.42	3,583.33	831.09	123.2%
45200 · Water and Sewer	167.87	250.00	-82.13	67.1%
45300 · Telephone	518.81	666.67	-147.86	77.8%
45600 · Internet	1,045.87	770.83	275.04	135.7%
47000 · Building Equipment/Furniture	0.00	1,666.67	-1,666.67	0.0%
47100 · Contingencies	0.00	1,250.00	-1,250.00	0.0%
47200 · Computer Equipment	245.73	833.33	-587.60	29.5%
48000 · Interest Expense	0.00	0.00	0.00	0.0%
48900 · Miscellaneous Expenses	0.00	1,083.33	-1,083.33	0.0%
52200 · Audit	0.00	2,083.33	-2,083.33	0.0%
60400 · IMRF Employer	1,492.67	5,000.00	-3,507.33	29.9%
70300 · Social Security Employer	2,086.67	2,500.00	-413.33	83.5%
70400 · Medicare Employer	487.98	2,500.00	-2,012.02	19.5%
72300 · Insurance	0.00	3,750.00	-3,750.00	0.0%
72400 · Legal	237.00	416.67	-179.67	56.9%
72500 · Maintenance	6,872.42	9,000.00	-2,127.58	76.4%
72600 · Professional Fees	899.50	1,291.67	-392.17	69.6%
Total Expense	64,080.78	101,191.67	-37,110.89	63.3%
Net Income	-62,448.34	28,416.33	-90,864.67	-219.8%

Illinois Prairie District Public Library
Income & Expense Budget vs. Actual
 July 2021 through June 2022

	Jul '21 - Jun 22	Budget	\$ Over Budget	% of Budget
Income				
31000 · Property Tax - General	771,089.56	810,000.00	-38,910.44	95.2%
31100 · Property Tax - Audit	25,188.57	25,000.00	188.57	100.8%
31200 · Property Tax - IMRF	55,004.13	60,000.00	-4,995.87	91.7%
31300 · Property Tax - Social Security	55,004.13	60,000.00	-4,995.87	91.7%
31400 · Property Tax - Tort/Liability	130,057.49	136,500.00	-6,442.51	95.3%
31500 · Property Tax - Bldg/Maintenance	102,812.30	108,000.00	-5,187.70	95.2%
31600 · Property Tax - Working Cash	257,029.40	270,000.00	-12,970.60	95.2%
32000 · State Corporate Replacement Tax	13,911.21	10,000.00	3,911.21	139.1%
33000 · Per Capita Grant	31,924.90	18,000.00	13,924.90	177.4%
33200 · Obits	0.00	0.00	0.00	0.0%
34000 · Fines and Fees	2,956.91	14,715.00	-11,758.09	20.1%
38000 · Donations	895.69	15,000.00	-14,104.31	6.0%
38400 · Interest Income - Per Capita	0.00	0.00	0.00	0.0%
38500 · Interest Income - General	950.55	2,000.00	-1,049.45	47.5%
38900 · Interest Income - Tort/Liab	212.88	1,000.00	-787.12	21.3%
39000 · Interest Income - Spec Reserve	56.35	500.00	-443.65	11.3%
39191 · Interest Income - Bldg/Maint	38.71	500.00	-461.29	7.7%
39200 · Interest Income - Working Cash	452.83	2,000.00	-1,547.17	22.6%
39300 · Interest Income - Gift	67.33	1,000.00	-932.67	6.7%
39400 · Interest Income - Certificates	1,231.92	7,000.00	-5,768.08	17.6%
39500 · Miscellaneous Income	1,970.25	1,085.00	885.25	181.6%
39700 · Rent Income	6,000.00	13,000.00	-7,000.00	46.2%
Total Income	1,456,855.11	1,555,300.00	-98,444.89	93.7%
Expense				
40100 · Salaries	276,715.39	434,450.00	-157,734.61	63.7%
40500 · Hospital Insurance	43,173.65	104,000.00	-60,826.35	41.5%
40600 · Staff Education	4,002.75	15,000.00	-10,997.25	26.7%
41000 · Books - Adult	15,049.62	30,000.00	-14,950.38	50.2%
41100 · Books - Children	15,039.16	30,000.00	-14,960.84	50.1%
41300 · Periodicals	1,880.40	10,000.00	-8,119.60	18.8%
41500 · Audio - Visual	2,543.39	9,000.00	-6,456.61	28.3%
41600 · Video / DVD Tapes	1,910.82	9,000.00	-7,089.18	21.2%
41700 · Electronic Materials	25,530.64	30,000.00	-4,469.36	85.1%
41800 · RSA Online	26,507.00	26,750.00	-243.00	99.1%
42000 · Online Computer Library Center	7,876.97	11,350.00	-3,473.03	69.4%
42100 · Office Supplies	8,643.93	19,000.00	-10,356.07	45.5%
42400 · Mileage and Expenses	9,793.67	11,000.00	-1,206.33	89.0%
44200 · Computer Repair	0.00	8,000.00	-8,000.00	0.0%
44300 · Over Due Retrieval	89.50	0.00	89.50	100.0%
44360 · Building - Metamora	5,070.00	0.00	5,070.00	100.0%
44370 · Building - Roanoke	0.00	0.00	0.00	0.0%
44380 · Building - Spring Bay	2,887.98	0.00	2,887.98	100.0%
44390 · Building - Washburn	0.00	0.00	0.00	0.0%
44800 · Programming / PR	8,772.41	25,000.00	-16,227.59	35.1%
45000 · Rent	1,562.85	2,000.00	-437.15	78.1%
45100 · Gas and Electric	21,877.10	43,000.00	-21,122.90	50.9%
45200 · Water and Sewer	1,792.49	3,000.00	-1,207.51	59.7%
45300 · Telephone	4,283.05	8,000.00	-3,716.95	53.5%
45600 · Internet	7,338.52	9,250.00	-1,911.48	79.3%
47000 · Building Equipment/Furniture	1,472.03	20,000.00	-18,527.97	7.4%
47100 · Contingencies	0.00	15,000.00	-15,000.00	0.0%
47200 · Computer Equipment	8,592.66	10,000.00	-1,407.34	85.9%
48000 · Interest Expense	100.30	0.00	100.30	100.0%
48900 · Miscellaneous Expenses	1,448.25	13,000.00	-11,551.75	11.1%
52200 · Audit	11,500.00	25,000.00	-13,500.00	46.0%
60400 · IMRF Employer	19,101.96	60,000.00	-40,898.04	31.8%
70300 · Social Security Employer	16,875.97	30,000.00	-13,124.03	56.3%
70400 · Medicare Employer	3,946.84	30,000.00	-26,053.16	13.2%
72300 · Insurance	21,603.92	45,000.00	-23,396.08	48.0%
72400 · Legal	4,972.31	5,000.00	-27.69	99.4%

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03/07/22

Accrual Basis

Illinois Prairie District Public Library
Income & Expense Budget vs. Actual
July 2021 through June 2022

	<u>Jul '21 - Jun 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
72500 · Maintenance	59,611.78	108,000.00	-48,388.22	55.2%
72600 · Professional Fees	15,168.70	15,500.00	-331.30	97.9%
Total Expense	<u>656,736.01</u>	<u>1,214,300.00</u>	<u>-557,563.99</u>	<u>54.1%</u>
Net Income	<u>800,119.10</u>	<u>341,000.00</u>	<u>459,119.10</u>	<u>234.6%</u>

Illinois Prairie District Public Library

03/07/22

Check Register

Accrual Basis

March 2022

	<u>Mar 22</u>
Aflac	400.55
AmazonBusiness	466.27
Ameren Illinois	2,208.34
American Marketing & Publishing LLC	500.00
Amigoni Construction	382.50
Baker & Taylor	2,160.85
Bestsellers Audio, LLC	527.22
Blue Cross Blue Shield of Illinois	3,467.51
Brenda Schertz	7.49
Caterpillar Trail Public Water District	38.17
CLA Services Inc	525.00
ComEd	67.83
Commerce Bank	147.65
Dawn Smith	119.28
Dewberry Architects, Inc.	1,120.00
Donna Forbis	30.01
Findaway World LLC	68.07
Fritch Heating & Cooling, Inc.	527.97
GFL Environmental	57.51
Gumdrop Books	2,562.01
Heartland Internet, Inc.	49.95
Herrick Lawn Service	1,755.00
Hoopla	916.53
Illinois Library Association	642.02
Jacobs Brothers Commercial Cleaning LLC	660.00
John Bockler	150.00
Kavanagh Scully	60.00
Kimberly Scurlock	28.08
Mediacom	309.80
Metamora IGA	40.30
Michelle Lindee	197.73
MTCO	300.74
Nicor Gas	324.69
Orkin	340.42
Purity Plus Water Systems	101.90
RAILS	200.00
Rainbow Book Company	113.16
Rebecca Deitrick	10.53
Rita Adams	305.37
RK Dixon	2,994.28
Roanoke Water-Sewer Department	43.10
Terry's Window Cleaning, Inc.	222.00
TIAA Commercial Finance, Inc.	498.81
Total Package Landscape Works, LLC	1,090.00
Vickie Paluska	21.06
Village of Germantown Hills	43.10
Village of Metamora	46.97
Village of Washburn	173.65
VoiceSpring	518.81
Wilcox Electric & Service Inc	170.00
TOTAL	<u>27,712.23</u>

Bank Accounts

	Commerce Checking	The Illinois Funds Bldg/Maint	The Illinois Funds Dedicated Gift	The Illinois Funds Gen Operating	The Illinois Funds Gift	The Illinois Funds Per Capita	The Illinois Funds Spec Reserve	The Illinois Funds Tort/Liab	The Illinois Funds Working Cash	CEFCU Savings	CD's
Balance 02-01-2022	\$ 160,221.82	\$ 136,162.55	\$ 6.96	\$ 666,698.66	\$ 233,118.63	\$ 66.76	\$ 190,422.01	\$ 734,579.12	\$ 1,560,223.18	\$ 7,389.52	\$ 1,605,900.19
Transfer Online											
Accounts Payable	\$ (26,606.12)										
First Payroll	\$ (12,183.95)										
Payroll Taxes	\$ (4,005.93)										
Fines & Fees (Met)	\$ 87.74										
Fines & Fees	\$ 401.74										
Miscellaneous Income											
Obits											
Donations	\$ 100.00										
Rent	\$ 600.00										
January - June eCommerce											
Second Payroll	\$ (13,898.79)										
Payroll Taxes	\$ (4,961.45)										
IMRF	\$ (2,468.50)										
Interest - CEFCU (200)	\$ 25.48										
Interest - CEFCU (201)	\$ 38.22										
Prop Tax Interest											
Interest - Commerce Bank	\$ 2.51										
Interest - Busey Bank											
Certificate Interest	\$ 62.38										
Transfer from Bldg/Maint		\$ (9,031.21)		\$ 9,031.21							
Transfer to/from Tort/Liab				\$ 1,358.72				\$ (1,358.72)			
Property Taxes											
Transfer to Bldg/Maint											
Transfer to Gen Operating											
Transfer to Gift											
Transfer to W/C											
Transfer to Petty Cash											
State Corp Replacement Tax											
Rebates/Refunds											
Interest		\$ 11.56		\$ 60.21	\$ 20.82		\$ 17.01	\$ 65.48	\$ 139.29		
Balance 2-28-2022	\$ 97,415.15	\$ 127,142.90	\$ 6.96	\$ 677,148.80	\$ 233,139.45	\$ 66.76	\$ 190,439.02	\$ 733,285.88	\$ 1,560,362.47	\$ 7,389.52	\$ 1,605,900.19

INDEMNIFICATION AND INSURANCE

Section 1. The Illinois Prairie District Public Library shall indemnify any person who was or is a party, or is threatened to be made a party to any threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative or investigative (other than an action by or in the right of the Library) by reason of the fact that he or she is or was a trustee, officer, employee or agent of the Library, or who is or was serving at the request of the Library as a director, officer, employee or agent of another corporation, partnership, joint venture, trust or other enterprise, against expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred by such person in connection with such action, suit or proceeding, if such person acted in good faith and in a manner he or she reasonably believed to be in, or not opposed to, the best interests of the Library, and, with respect to any criminal action or proceeding, had no reasonable cause to believe his or her conduct was unlawful. The termination of any action, suit or proceeding by judgment, order, settlement, conviction, or upon a plea of nolo contendere or its equivalent, shall not, of itself, create a presumption that the person did not act in good faith and in a manner which he or she reasonably believed to be in, or not opposed to, the best interests of the Library, or, with respect to any criminal action or proceeding, that the person had reasonable cause to believe that his or her conduct was unlawful.

Section 2. The Library shall indemnify any person who was or is a party, or is threatened to be made a party to any threatened, pending or completed action or suit by or in the right of the Library to procure a judgment in its favor by reason of the fact that such a person is or was a trustee, officer, employee or agent of the Library, or is or was serving at the request of the Library as a director, officer, employee or agent of another corporation, partnership, joint venture, trust or other enterprise, against expenses (including attorneys' fees) actually and reasonably incurred by such person in connection with the defense or settlement of such action or suit, if such person acted in good faith and in a manner he or she reasonably believed to be in, or not opposed to, the best interests of the Library, provided that no indemnification shall be made in respect of any claim, issue or matter as to which person shall have been adjudged to be liable for negligence or misconduct in the performance of his or her duty to the Library, unless, and only to the extent that the court in which such action or suit was brought shall determine upon application that, despite the adjudication of liability, but in view of all the circumstances of the case, such person is fairly and reasonably entitled to indemnity for such expenses as the court shall deem proper.

Section 3. To the extent that a trustee, officer, employee or agent of the Library has been successful, on the merits or otherwise, in the defense of any action, suit, or proceeding referred to in Sections (1) and (2) of this Policy, or in defense of any claim, issue or matter therein, such person shall be indemnified against expense (including attorneys' fees) actually and reasonably incurred by such person in connection therewith.

Section 4. Any indemnification under Section (1) and (2) of this Policy or (unless ordered by a court) shall be made by the Library only as authorized in the specific case, upon a

determination that indemnification of the trustee, officer, employee or agent is proper in the circumstances because he or she has met the applicable standard of conduct set forth in Sections (1) and (2) of this Policy. Such determination shall be made (i) by the Board of Trustees by a majority vote of a quorum consisting of trustees who were not parties to such action, suit or proceeding, or (ii) if such a quorum is not obtainable, or, even if obtainable, a quorum of disinterested trustees so directs, by independent legal counsel in a written opinion.

Section 5. Expenses incurred in defending a civil or criminal action, suit or proceeding may be paid by the Library in advance of the final disposition of such action, suit or proceeding as authorized by the Board of Trustees in the specific case, upon receipt of an undertaking by or on behalf of the trustee, officer, employee or agent to repay such amount, unless it shall ultimately be determined that he or she is entitled to be indemnified by the Library as authorized in this Policy.

Section 6. The indemnification provided by this Policy shall not be deemed exclusive of any other rights to which those seeking indemnification may be entitled under any agreement, vote of disinterested trustees, or otherwise, both as to action in his or her official capacity and as to action in another capacity while holding such office, and shall continue as to a person who has ceased to be a trustee, officer, employee or agent, and shall inure to the benefit of the heirs, executors and administrators or such a person.

Section 7. The Library may purchase and maintain insurance on behalf of any person who is or was a trustee, officer, employee or agent of the Library, or who is or was serving at the request of the Library as a director, officer, employee or agent of another corporation, partnership, joint venture, trust or other enterprise, against any liability asserted against such person and incurred by such person in any such capacity, or arising out of his or her status as such, whether or not the Library would have the power to indemnify such person against such liability under the provisions of this Policy.

Section 8. For the purposes of this Policy, references to "the Library" shall include, in addition to the surviving Library, any merging Library (including any Library having merged with a merging Library) absorbed in a merger which, if the separate existence had continued, would have had the power and authority to indemnify its trustee, officers, employee or agents, so that any person who was a trustee, officer, employee or agent of such merging Library, or was serving at the request of such merging Library as a director, officer, employee or agent of another corporation, partnership, joint venture, trust or other enterprise, shall stand in the same position under the provisions of this Policy with respect to the surviving Library as such person would have with respect to such merging Library if its separate existence had continued.

Reviewed: March 5, 2019

INVESTMENT OF PUBLIC FUNDS POLICY

[A copy of this Policy shall be available to the public at the Library's administrative offices.]

Purpose and Scope

The purpose of this policy statement is to outline the responsibilities, general objectives, and specific guidelines for management of public funds by the Illinois Prairie District Public Library. Its scope is all public funds of the Library.

Responsibilities

All investment policies and procedures of the Illinois Prairie District Public Library will be in accordance with Illinois Law. The authority of the Library Board of Trustees to control and invest public funds is defined in the Illinois Public Funds Investment Act [30 ILCS 235/1 et seq.] and the investments permitted are described therein. Administration and execution of these policies are the responsibility of the Treasurer who is hereby designated as the "chief investment officer" of the Library acting under the authority of the Library Board of Trustees. Investments, fund balances, and the status of such accounts will be reported at each regularly scheduled meeting of the Library Board.

Delegation of Authority

Management and administrative responsibility for the investment program is hereby delegated to the Chief Investment Officer. The Chief Investment Officer, and by designation, the Library Director, are responsible for establishing internal controls and written procedures for the operation of the investment program.

"Prudent Person" Standard

All Library investment activities shall use a "prudent person" standard of care. This standard shall be applied in the context of managing an overall portfolio and specifies that investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived. Investment officers, acting in accordance with this Policy and the written procedures of the Library, and exercising due diligence, shall be relieved of personal responsibility for a security's credit risk or market price/value changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

Objectives

In selecting financial institutions and investment instruments to be used, the following general objectives should be considered in the priority listed:

- Legality (conforming with all legal requirements)
- Safety (preserving capital and including diversification appropriate to the nature and amount of the funds)
- Liquidity (maintaining sufficient liquidity to meet current obligations and those reasonably to be anticipated)

- Yield (attaining a market rate of return on investments)
- Simplicity of management

Guidelines

The following guidelines should be used to meet the general investment objectives:

1. Legality and Safety:

a. Investments will be made only in securities guaranteed by the U.S. government, or in FDIC-insured institutions including SAIF of the FDIC. Deposit accounts in banks or savings and loan institutions will not exceed the amount insured by FDIC coverage (unless adequately collateralized pursuant to Regulations of the Federal Reserve regarding custody and safekeeping of collateral). Any credit union accounts would not exceed insured amounts and otherwise would be in complete compliance with the legal requirements for such accounts and institutions.

b. Authorized investments include and will primarily consist of: Certificates of Deposit, Treasury Bills and other securities guaranteed by the U.S. Government, participation in the State of Illinois Public Treasurer's Investment Pool, and any other investments allowed under State law that satisfy the investment objectives of the library district.

2. Liquidity: In general, investments should be managed to meet liquidity needs for the current month plus one month (based on forecasted needs) and any reasonably anticipated special needs.

3. Yield - Return on investment: Within the constraints on Illinois law, considerations of safety, and this investment policy, every effort should be made to maximize return on investments made. All available funds will be placed in investments or kept in interest-bearing deposit accounts.

4. Simplicity of management: The time required by library administrative staff to manage investments shall be kept to a minimum.

Reporting

Investments, fund balances, and the status of such accounts will be reported at each regularly scheduled meeting of the Library Board and at least quarterly include information regarding securities in the portfolio by class or type, book value, income earned, and market value as of the report date. At least annually, the Chief Investment Officer shall review this Policy for any needed modifications and report to the Board on the investment portfolio, its effectiveness in meeting the Library's need for safety, liquidity, rate of return, diversification, and general performance. These reports will be available to the general public upon request.

Internal Controls

In addition to these guidelines, the Chief Investment Officer shall establish a system of internal controls and written operational procedures designed to prevent loss, theft, or misuse of funds.

Authorized Financial Dealers and Institutions

Any investment advisors, money managers and financial institutions shall be considered and authorized only by the action of the Board of Library Trustees upon the recommendation of the Chief Investment Officer. The Chief Investment Officer will maintain a list of financial dealers and institutions authorized to provide investment services.

Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activities that might conflict with the proper execution and management of this investment program, or that could impair their ability to make impartial decisions, or that could give the appearance of impropriety.

Reviewed: March 5, 2019

Request for Reconsideration of an Item

Date _____

Request Initiated by: _____

Address: _____ Phone: (_____) _____

Complainant represents:

_____ Himself/herself

_____ Group of Organization: _____

Author: _____ Publisher: _____

Title: _____

1. Why do you object to this item?

2. To what, specifically, do you object?

3. Was this item recommended to you?

4. Did you view the entire item? _____ If not, what parts?

5. Is there anything good about this item?

6. What do you believe to be the theme of this item?

7. What do you think might be the result of viewing this item?

8. For what age group would you recommend this item?

9. Are you aware of the judgment of professional critics concerning this item?

10. What reviews of this item have you seen?

11. What would you like the library to do about this item?

withdraw it from all library patrons
 make it available to only certain age levels – list these: _____
 re-evaluate the item

12. Do you know an item you could recommend as a suitable substitute having the same literary merit and conveying a similar perspective?

Signature of Complainant

Adopted: 3/5/2019

STATEMENT OF POLICY FOR THE SELECTION OF LIBRARY MATERIALS

The Illinois Prairie District Public Library was formed in July of 1950. It is the second oldest library district in Illinois. It encompasses eight townships: Cazenovia, Clayton, Linn, Metamora, Partridge, Spring Bay, and Worth; roughly the northern half of Woodford County. It covers 256 square miles. In 1980, the district served a population of 17,776. As of the 2010 census, the district serves 21,644 inhabitants. The district provides service to its patrons through its branch libraries in Benson, Germantown Hills, Metamora, Roanoke, Spring Bay, and Washburn. The Metamora branch houses the district administrative staff. Over the last 15 years, the district has expanded its branches at Spring Bay, Roanoke, and Benson. The library district completed an expansion of its Germantown Hills branch in 2017.

In the development of the collection of library materials which is necessary to achieve the objectives of the Library, the Board of Trustees recognizes the following premises, has the following goal, and is guided by the following policies.

1. PREMISES

A. Library materials are defined as those materials of printed, photographic, electronic, or other form, which provide a basis for an educational, or aesthetic experience, and which require the application of those techniques of acquisition, collection, preservation and service appropriate to the public library.

B. In developing an acquisition program to meet the educational and aesthetic needs and interests of the patrons of the Library, the library materials owned by the member libraries of the Reaching Across Illinois Library System, the System itself and the participants in the OCLC database will be considered to constitute the total resource of the Library.

C. In order to meet the objectives of the Library and the development of the materials collection, staff will be appointed by the administrator to participate in selection. Patron requests for specific materials will be seriously considered.

D. The Library assumes that the provision of library service adequate for needs of today's citizens requires a basic collection at the local level. This broad, general collection of library materials includes current popular fiction, nonfiction, basic reference material, and selected retrospective fiction and nonfiction sufficient to meet those special interests and needs demonstrated by the community. The materials should be held in sufficient quantity and quality to meet the local community's requests for regularly used materials. Materials beyond the scope of the Library can be obtained through interlibrary loan.

2. GOAL

The goal of the selection policy is to provide a broad collection of materials of contemporary significance and permanent value that will contribute to:

1. The education and enlightenment of the patrons of the Library.
2. The aesthetic and literary appreciation of the population served.
3. The objectives of the Library as stated in the Library's statement of policy.
4. The availability and exchange of information.

3. POLICIES

A. GENERAL

1. Only library materials will be acquired which meet high standards of quality by professional library standards in content, expression and form, or which, in special instances, are required to fulfill the goals and purposes of the Library.
2. The selection of materials will be in accordance with the Library Bill of Rights, the Freedom to Read Statement and the Freedom to View Statement of the American Library Association.
3. Suggestions will be welcomed from patrons on materials to be added to the Library's collection, but will be subject to approval of the Library's appointed selectors.
4. The Library staff will continually evaluate the needs of the community and will reflect this evaluation in the current selection and acquisition program.

B. BOOKS

An attempt shall be made to acquire books that are listed in standard bibliographies, indexes and reviewing tools.

C. PERIODICALS

1. Acquisitions will be in response to the needs of the Library's patrons.
2. Emphasis will be placed on acquisition of periodicals indexed in standard library indexes, and an attempt will be made to secure as complete holdings as appear to be useful to the fulfillment of the Library's program.
3. Insofar as possible, permanent holdings of periodicals will be in microform.

D. OTHER NON-BOOK PRINTED MATERIALS

Material which is in a more convenient form than conventional printed sources is in keeping with the purpose of the Library as a disseminator of information, should be added to the Library collection.

E. AUDIO-VISUAL MATERIALS

1. The Library recognizes that audio-visual materials are an important part of the Library's responsibility.
2. Selection of audio-visual material will follow the general policies and objectives outlined for books.
3. In addition to the general criteria used as guides in selection of materials for the Library, particular attention also will be paid to technical quality, technique, authenticity, and effectiveness of presentation usefulness.
4. The content, subject matter and treatment of video recordings and sound reproductions considered for purchase will be evaluated in relation to their lasting value, timeliness, imagination or originality.

F. OTHER SOURCES OF INFORMATION

As new forms are developed, they will be appraised by the Library for possible use, and if their value appears appropriate and useful to the purpose of the Library the new forms will be incorporated in the selection of activities of the Library.

G. GIFTS

1. Materials offered to the Library as gifts must meet the Library's selection standards and needs before these materials will be added to the collection.
2. Gifts will be accepted with the understanding that the Library has the right to dispose of the gifts in any way the Library sees fit. (Library has gift policy statement.)

H. WITHDRAWAL OF MATERIALS

Weeding is done on an ongoing basis. Materials are evaluated and deselected based largely on quality, relevance, age and demand. Every effort is made to allow materials that are deselected to be sold in our branch book sales or donated. Discarding materials is a last resort, reserved mainly for items of which attempts to sale or donate have failed or items in such poor quality that they cannot be otherwise used.

With consideration for the necessity of a balanced collection, the following guidelines will generally be observed for each section of the library:

Nonfiction

Items in poor condition. Information that is outdated will be weeded.

000 – Generalities

Annually evaluated for weeding due to rapidly changing technologies. Items that have not circulated in three years.

100 – Philosophy and Psychology

Items that have not circulated in three years.

200 – Religion

Information is less time sensitive; items that have not circulated in five years.

300 – Social Sciences

Items that have not circulated in three years.

400 – Language

Information is less time sensitive; items that have not circulated in five years.

500 – Science

Items that have not circulated in three years.

600 – Applied Science and Technology

Items that have not circulated in three years.

700 – Arts

Information is less time sensitive; items that have not circulated in five years.

800 – Literature

Information is less time sensitive; items that have not circulated in five years.

900 – History

In general, information is less time sensitive; items that have not circulated in five years. Travel guides may be weeded more frequently based on demand and currency of information.

Fiction

Items in poor condition; items that haven't circulated in three years or are more than ten years old with waning circulation.

Large Print

Evaluated for weeding every three years.

Paperbacks

Evaluated for lack of quality on an ongoing basis, items not circulating for three years will be deselected. Highly circulating copies may be reordered as quality wanes and budget allows.

Audiovisual Materials

Weeded as needed on basis of condition. Items not circulated in three years will be candidates for deselection.

Periodicals

Weeded annually. Current year and one previous year will be retained.

Newspapers

We will attempt to keep an archive of local newspapers as space allows. We have microfilm of certain local newspapers. Other local papers are available on our website in various databases.

[Compiled with information from *The Weeding Handbook* by Rebecca Vnuk; ALA Editions, 2015.]

I. REVIEW/REVISION

The Statement of Policy for the Selection of Library Materials will be under constant evaluation, to be formally reviewed at least every two years. As the collection grows and situations demand, the Statement will be altered in accordance with the findings of the staff and Board of Trustees of the Library.

Revised 4/11/2013

Revised 3/6/2018

Director's Notes

Technical services positions are filled. Their training class is the week of March 28th.

Vacant positions.

\$10,000 donation.

Referendum was filed at each courthouse.

30,000 hits to our YouTube channel.

February 2021 (FY 21-22) Door Counts

Benson – 88 (876)

Spring Bay – 260 (3,212)

Washburn – 152 (2,564)

Roanoke – 313 (3,379)

Metamora – 1,071 (10,149)

Germantown Hills – 1,745 (17,513)

WiFi Usage

February - 390 (3,027)

Annual culmulative Circulation

	Benson	Germantown	Metamora	Roanoke	Spring Bay	Washburn	Tumble	Overdrive	Total
July	76	1470	1381	400	160	122	2	694	4305
August	57	1342	1211	397	179	106	3	689	3984
September	52	1240	1290	308	156	106	0	691	3843
October	79	1152	1165	341	127	71	36	667	3638
November	65	1075	1160	285	157	86	45	671	3544
December	45	1073	1204	258	134	105	0	792	3611
January	52	1202	1172	352	171	101	2	783	3835
February	46	1004	1112	320	98	61	0	816	3457
March									0
April									0
May									0
June									0
Total	472	9558	9695	2661	1182	758	88	5803	30217

Annual Juvenile Circulation

	Benson	Germantown	Metamora	Roanoke	Spring Bay	Washburn	Tumble	Total
July	50	2152	2449	733	73	205	2	5664
August	39	1849	2204	766	72	120	3	5053
September	22	1405	2544	513	52	131	0	4667
October	27	1544	2249	478	33	78	36	4445
November	22	1335	1598	471	29	60	45	3560
December	12	1193	1725	259	23	63	0	3275
January	8	1389	1935	463	74	94	2	3965
February	21	1290	1494	332	33	32	0	3202
March								0
April								0
May								0
June								0
Total	201	12157	16198	4015	389	783	88	33831

YA YOUNG ADULT

	Benson	Germantown	Metamora	Roanoke	Spring Bay	Washburn
July	4	127	164	34	3	0
August	1	92	97	28	0	3
September	1	59	133	9	1	28
October	0	58	123	13	1	2
November	0	57	79	26	1	2
December	1	44	73	10	0	3
January	2	54	100	22	10	6
February	0	51	69	30	8	1
March						
April						
May						
June						
Total	9	542	838	172	24	45

PATRON INTERNET USE

	Benson	Germantown	Metamora	Roanoke	Spring Bay	Washburn
July	6	187	31	23	9	16
August	11	169	42	29	10	15
September	8	188	56	20	10	11
October	9	191	47	18	7	3
November	9	166	28	8	9	2
December	25	163	41	17	7	24
January	10	195	51	17	6	9
February	6	159	38	17	3	2
March						
April						
May						
June						
Total	84	1418	334	149	61	82

Monthly Programming

February 2022

Special Programs

An Evening with Jasmine Guillory: February 16, Live on Zoom. This was the second *Illinois Libraries Present* author event. We had 3 people register and 2 attend. A link to the recording was available for 14 days after the event. I have not yet gotten final viewing numbers for the video recording.

Adult Spelling Bee: February 17, Old Mill Vineyard. A decision was made on February 11th to cancel the event due to minimal registration. As it turned out, the library was closed on Feb. 17th anyway, due to weather. Another event will be scheduled for later in the spring.

Beanstack

Cabin Fever Reliever 2022 ended on February 28. Two winners were chosen on March 1. Patricia Eagan (Roanoke branch) won the \$75 gift card. Paulette Hillyer (Metamora branch) won the \$50 gift card. In the month of February, 32 readers made at least 1 log entry. Readers earned 69 logging badges (4 books = 1 logging badge), with a total of 258 books read. For the challenge overall, we had 55 readers register, with 42 of those readers making at least one log entry. Readers earned a total of 118 badges for reading 520 books in January and February combined.

New Horizons 2022 is a year-long timed reading challenge, with a total goal of 10,000 minutes (roughly 167 hours). For the month of February, we had 8 additional readers register, bringing the challenge registration total to 42. 13 readers made at least 1 log entry in February, earning a total of 26 badges. Readers logged 9,267 minutes (156.12 hours) of reading in February.

For the Love of Reading was the February monthly challenge. There were 25 registered readers for this challenge. 17 readers made at least 1 log entry in February, logging 10,877 minutes (181.28 hours). Readers earned 100 reading and activity badges in February.

The March monthly challenge is *Women Changemakers*, in honor of Women's History Month. The challenge consists of 10 hours of reading and 1 activity (reviewing a list of suggested titles for books about women who have made a difference in the world). Challenge dates run from March 1 – March 31.

Work is underway for the coming summer reading program. Challenges will be similarly structured to last year's, with a reduced emphasis on activities, more chances to earn raffle tickets, and a wider assortment of tiered/progress prizes. These changes are based on patron feedback after last year's program. Reading dates for this year's program will be from Tuesday, May 31 – Sunday, July 31. Grand prize drawings will be held on Monday, August 1.

Children's Programming

Baby Bookworms: Baby Bookworms meets twice a week, once at Germantown Hills and once at Metamora. Totals for January: GH = 12, M = 9. Two Germantown Hills sessions were canceled in February due to weather. One session in Metamora was canceled due to weather.

Story Time: Story Time meets 6 times per week, once at each branch. Totals for February: B = 11, GH = 28, M = 43, R = 26, SB = 6, W = 13. There were a total of 3 weather cancelations and 1 COVID cancelation across 3 branches in February. 3 additional sessions were not held due to the Presidents Day holiday.

Kate Klise for April: An in-person visit with children's author Kate Klise on April 7th was finalized in February. Ms. Klise will make two school visits during the day to Riverview School in Spring Bay and Sowers Elementary in Roanoke. An evening session is tentatively scheduled at the Metamora branch. Details will be forthcoming.

Library Spaces Usage

The increased space usage of meeting and study rooms via the new LibraryCalendar reservation system continued in February. In Germantown Hills, the Meeting Room was reserved 4 times, Study Room A was reserved 17 times, and Study Room B was reserved 6 times. In Roanoke, the Meeting Room was reserved 5 times.

Recurring Programs

Book Buzz Book Club: The book for February was *The Woman They Could Not Silence* by Kate Moore. 7 people attended the in-person meeting.

Book Match: We had no Book Match requests in February.

Movies on Monday: February 14. We had 0 people attend the February movie, *Marry Poppins Returns*. This was the first instance of the movie being screened "after school," at 4:00 pm. The movie for March will be *Raya and the Last Dragon*.

Dial-A-Story: There were no calls made to the Dial-A-Story line in February. This was partly due to a lack of promotion and partly due to a lack of participation in updating the recording by library staff. A concerted effort is being made to revamp the Dial-A-Story line for March.

Email Newsletter: 15,839 Wowbrary email newsletters were sent to 3,624 active users in February.

Knit & Stitch Group: This group meets each Wednesday morning in the Germantown Hills community room. They had a total of 31 knitters attend in February. Weekly breakdown: 2/2 = 8, 2/9 = 4, 2/16 = 8, 2/23 = 11

Patron Tech Support: There were 2 Tech Support requests in February.

Spring Bay Bookies: February 7. Spring Bay Bookies read *Big Little Lies*, by Liane Moriarty. There were 9 people in attendance.

Take and Make: The January Take & Make project was Popsicle Stick Snowmen. A total of 186 kits were distributed. Per branch: B = 7; GH = 50; M = 72; R = 46; SB = 7; W = 4.

YouTube Videos: We had 32,035 total views on our YouTube channel from 23,455 unique viewers in February, for a total of 249.8 hours watched. We added 39 new channel subscribers. As a result of the subscriber count, we became eligible to customize our YouTube URL. Our new URL is <https://www.youtube.com/c/IllinoisPrairieDistrictPublicLibrary>. Video views for the month are as follows:

Story Time with Miss Michelle – “Pete the Cat and His Four Groovy Buttons” – 27811 views

Story Time with Miss Michelle – “Where’s My Teddy?” – 1420 views

Story Time with Miss Michelle – “The Snowy Day” – 316 views

Story Time with Miss Michelle – “Squirrel’s New Year’s Resolution” – 235 views

Story Time with Miss Michelle – “The Catawampus Cat” – 191 views

Story Time with Miss Michelle – “I Promise I’ll Find You” – 185 views

Story Time with Miss Michelle – “Some Snow Is . . .” – 182 views

Story Time with Miss Michelle – “Mrs. Toggle’s Zipper” – 173 views

Story Time with Miss Michelle – “Bear Says Thanks” – 170 views

Story Time with Miss Michelle – “Room on the Broom” – 158 views

Story Time with Miss Michelle – “Who Will Guide My Sleigh Tonight?” – 156 views

Story Time with Miss Michelle – “Together We Can!” – 154 views

Miss Rita Reads “The Crayons’ Book of Colors” – 145 views

Miss Rita Reads “Pete the Cat I Love My White Shoes” – 98 views

Miss Rita Reads “Mrs. Mole, I’m Home!” – 91 views

Story Time with Miss Michelle – “The Biggest Snowball Ever” – 44 views

Story Time with Miss Michelle – “Snowmen at Christmas” – 34 views

Miss Rita Reads “The Mitten” – 29 views

Miss Rita Reads “Martha Doesn’t Say Sorry!” – 29 views

Miss Rita Reads “Mitzi Tulane, Preschool Detective in What’s That Smell?” – 24 views

Miss Rita Reads “Learning to Ski with Mr. Magee” – 23 views

Miss Rita Reads “Welcome Home, Bear” – 19 views

Story Time with Miss Michelle – “There Was a Bold Lady Who Wanted a Star” – 18 views

Miss Rita Reads “Dog’s Colorful Day” – 14 views

Miss Rita Reads “Monsters Love Colors” – 13 views

Miss Rita Reads “The Princess and Petri Dish” – 12 views

Miss Rita Reads “Gotta Go, Buffalo” – 12 views

Miss Rita Reads “Turkey Goes to School” – 12 views

Miss Rita Reads “How Much is That Doggie in the Window?” – 11 views

Miss Rita & the Shaky Egg Song – 11 views

IPDPL Sidewalk Obstacle Course – 11 views

Miss Rita Reads “How Do Dinosaurs Go to School?” – 10 views

Miss Rita Reads “What Am I?” – 9 views

Story Time with Miss Michelle – “The Wiggly, Wiggly Baby” – 9 views

Miss Rita Reads “Happy Birthday, Cupcake!” – 7 views

Miss Rita Reads “Officer Panda: Sky Detective” – 7 views

Story Time with Miss Michelle – “Haunted Party” – 7 views

Story Time with Miss Michelle – “Goodnight Goon” – 7 views

Miss Rita Reads “The Secret Birthday Message” – 7 views

Virtual Visit with Kate Klise – 7 views

Miss Rita Reads “Pete the Cat and the Missing Cupcakes” – 7 views

Miss Rita Reads “Mouse Paint” – 7 views

Miss Rita Reads “The Napping House” – 6 views

Miss Rita Reads “A Dog Named Doug” – 6 views

Virtual Visit with Jenn Reese – 6 views

Story Time with Miss Michelle – “Sometimes I Like to Curl Up in a Ball” – 6 views

Miss Rita Reads “Duck and Goose Go to the Beach” – 5 views

Miss Rita Reads “Dinosaur Roar” and “Ten Terrible Dinosaurs” – 5 views

Miss Rita Reads “There Was an Old Pirate Who Swallowed a Fish” – 5 views

Miss Rita Reads “Everybunny Count!” – 5 views

Miss Rita Reads “A Color of His Own” – 5 views

Miss Rita Reads “Red, White, and BOOM!” – 5 views

Story Time with Miss Michelle – “All the Colors of the Earth” – 5 views

Miss Rita Reads “10 Hungry Rabbits” – 4 views

Miss Rita Reads “Is Your Mama a Llama?” – 4 views

Miss Rita Reads “Pete the Cat and the Perfect Pizza Party” – 4 views

Miss Rita Reads “Little Blue Truck’s Christmas” – 4 views

Miss Rita Reads “10 Little Rubber Ducks – 4 views

Miss Rita Reads “Walter’s Wonderful Web” – 3 views

Miss Rita Reads “Who Took the Cookies?” – 3 views

Miss Rita Reads “The Missing Mitten Mystery” – 3 views

Miss Rita Reads “Gorilla Loves Vanilla” – 3 views

Miss Rita Reads “When Spring Comes” – 3 views

Virtual Visit with Scott Mooney – 3 views

Miss Rita Reads “Franklin Plants a Tree” – 3 views

Miss Rita Reads “Green Eggs and Ham” – 2 views

Virtual Visit with Adib Khorram – 2 views

Underground Adventures – 2 views

Miss Rita Reads “The Snowy Day” and “Three Round Buttons” – 2 views

IPDPL – Roanoke Renovation Video – 2 views

Miss Rita Reads “The Night Before St. Patrick’s Day” – 2 views

Miss Rita Reads “Click, Clack, Quack to School!” – 2 views

Miss Rita Reads “Oh, My! Oh, My! Oh, Dinosaurs!” and “How Do Dinosaurs Say Goodnight?” – 2 views

Story Time with Miss Michelle – “The Ugly Pumpkin” – 2 views

Miss Rita Reads “Snuggle Down Deep” – 2 views

Miss Rita Reads “Big Pumpkin” – 2 views

Story Time with Miss Michelle – “The Littlest Pumpkin” – 2 views

Miss Rita Reads “Turkey Claus” – 2 views

Miss Rita Reads “Charlotte the Scientist is Squished” – 2 views

Miss Rita Reads “Raccoon on His Own” – 2 views

Miss Rita Reads “Moose on the Loose” – 1 view

Miss Rita Reads “Franklin’s Valentines” – 1 view

Miss Rita Reads “Bear’s Loose Tooth” – 1 view

Miss Rita Reads “The Cow That Laid an Egg” – 1 view

Miss Rita Reads “Ada Twist, Scientist” – 1 view

Miss Rita Reads “Ten on the Sled” – 1 view

Miss Rita Reads “Rory the Dinosaur - Me and My Dad” – 1 view

Miss Rita Reads “Bear Says Thanks” – 1 view

Story Time with Miss Michelle – “After the Fall” – 1 view

Virtual Visit with Christina Uss – 1 view

Miss Rita Reads “Have You Seen My Dinosaur?” – 1 view

Miss Rita Reads “Little Blue Truck’s Valentine” – 1 view

A ‘Beary’ Good Story Hour! – 1 view

Miss Rita Reads “One is a Feast for Mouse” – 1 view

Black Men in White Coats Panel Discussion – 1 view

Miss Rita Reads “Mother Bruce” – 1 view

Miss Rita Reads “Elliot Digs For Treasure” – 1 view

Miss Rita Reads “Bear Snores On” – 1 view

Miss Rita Reads “Over in the Forest” – 1 view

Miss Rita Reads “Soaked” – 1 view