

July 12, 2022

Board Packet



ILLINOIS PRAIRIE
DISTRICT PUBLIC LIBRARY
Where Knowledge Grows



ILLINOIS PRAIRIE DISTRICT PUBLIC LIBRARY
BOARD OF TRUSTEES REGULAR BOARD MEETING
Tuesday, July 12, at 4:00 pm
Illinois Prairie District Public Library
Metamora Branch Library
208 E Partridge St
Metamora IL 61548

1. Call to order and roll call
2. Minutes of the last regular meeting
3. Public comments
4. Treasurer's Report – approval of bills and requisitions
5. Discussion and Approval of Maintenance Ordinance 22-1
6. Discussion and Approval of Budget Ordinance 22-2
7. Discussion and Approval Drug and Alcohol-Free Policy
8. Discussion and Approval of Expanded Cards for Kids ([Public Act 102-0843](#))
9. Director's Remarks
10. Comments to guide future agendas
11. Adjournment

The next regular meeting will be Tuesday, August 9, at 4pm at the
Roanoke Branch Library, 123 E Broad St,
Roanoke, IL 61561

ILLINOIS PRAIRIE DISTRICT PUBLIC LIBRARY BOARD OF TRUSTEES REGULAR BOARD MEETING

Tuesday, June 14, 2022, at 4:00 pm

Illinois Prairie District Public Library Metamora Branch Library

1. Call to order and roll call, Meeting called to order at 4 p.m.
Zobrist, J. Armstrong, J Weddle, T. Ballard, D. Smith, A. Hicks, present. Absent H. Booker, M. Coker.
2. Minutes of the last regular meeting, J. Weddle made a motion to accept minutes. Second by T. Ballard.
All in favor, motion passed.
3. Public comments, none
4. Treasurer's Report – approval of bills and requisitions, motion made to approve bills and requisitions by T. Ballard. Second by J. Armstrong. All in favor, motion passed.
5. Discussion and Approval of Metamora Branch Project. Continued discussion of proposed sites.
6. Discussion and Approval of FY23 Salaries. J. Weddle made a motion to approve FY23 Salaries. Second by J. Armstrong. All in favor. None opposed.
7. Discussion and Approval of OCLC Contract. J. Weddle made a motion to approve the OCLC contract. Second by J. Armstrong. All in favor. None opposed.
8. Discussion and Approval of Board Meeting Ordinance FY23. T. Ballard made a motion to approve Board Meeting Ordinance FY23. Second by J. Weddle. All in favor. None opposed.
9. Discussion and Approval of FY23 Nonresident Fee. J. Weddle made a motion to approve the FY23 Nonresident Fee. Second by T. Ballard. All in favor. None opposed.
10. Director's Remarks
11. Comments to guide future agendas
12. Adjournment, Motion to adjourn at 4:43 p.m. All in favor, meeting adjourned.

Illinois Prairie District Public Library
Balance Sheet
 As of June 30, 2022

	Jun 30, 22
ASSETS	
Current Assets	
Checking/Savings	
10200 · Checking Account	144,406.73
10800 · Petty Cash Checking Account	1,022.85
11400 · Savings Account	7,389.52
	152,819.10
Total Checking/Savings	
Other Current Assets	
10100 · Cash on Hand	167.79
10400 · Per Capita Fund	66.81
10500 · Certificates	1,605,459.50
10600 · General Operating Fund	411,871.61
10700 · Special Reserve Fund	190,862.95
11000 · Working Cash Fund	1,563,836.23
11100 · Gift Fund	253,438.51
11200 · Building Maintenance Fund	94,980.08
11300 · Tort Liability Fund	733,732.41
11500 · Dedicated Gift Fund	6.96
	4,854,422.85
Total Other Current Assets	
Total Current Assets	5,007,241.95
Fixed Assets	
12000 · Benson Furniture and Fixtures	46,630.36
12100 · GT Hills Furniture and Fixtures	348,987.61
12200 · Metamora Furniture and Fixtures	183,058.32
12300 · Roanoke Furniture and Fixtures	28,811.34
12400 · SB Furniture and Fixtures	29,667.12
12500 · Washburn Furniture and Fixtures	22,643.30
12900 · Accumulated Depreciation F&F	-516,566.11
13000 · Benson Building	58,059.94
13100 · GT Hills Building	1,943,395.89
13110 · GT Hills Land	385,023.00
13200 · Metamora Building	161,831.10
13300 · Roanoke Building	1,176,952.58
13400 · SB Building	187,234.80
13900 · Accumulated Depreciation Bldgs	-585,003.72
14000 · Library Materials	494,804.93
14900 · Acc Depreciation Lib Materials	-308,135.08
	3,657,395.38
Total Fixed Assets	
TOTAL ASSETS	8,664,637.33
LIABILITIES & EQUITY	
Equity	
28000 · Investment in Fixed Assets	3,153,263.83
29000 · Bldg/Maint Fund	270,310.57
29100 · Audit Fund	40,928.13
29300 · Social Security Fund	249,001.80
29400 · Tort/Liability Fund	658,133.65
29500 · Special Reserves Fund	127,865.49
29600 · Fund Balance	2,090,484.44
30000 · Opening Balance Equity	-425,484.71
40000 · Net Assets	425,484.71
50000 · Unrestricted Net Assets	1,485,186.97
Net Income	589,462.45
	8,664,637.33
Total Equity	
TOTAL LIABILITIES & EQUITY	8,664,637.33

Illinois Prairie District Public Library

Profit & Loss

07/11/22

June 2022

Cash Basis

	<u>Jun 22</u>
Income	
34000 · Fines and Fees	233.07
38400 · Interest Income - Per Capita	0.04
38500 · Interest Income - General	412.18
38900 · Interest Income - Tort/Liab	674.67
39000 · Interest Income - Spec Reserve	175.46
39191 · Interest Income - Bldg/Maint	90.52
39200 · Interest Income - Working Cash	1,437.58
39300 · Interest Income - Gift	232.97
39400 · Interest Income - Certificates	61.65
39500 · Miscellaneous Income	2,600.00
39700 · Rent Income	600.00
Total Income	<u>6,518.14</u>
Expense	
40100 · Salaries	32,300.48
40500 · Hospital Insurance	5,817.00
40600 · Staff Education	1,694.07
41000 · Books - Adult	1,532.85
41100 · Books - Children	1,738.68
41500 · Audio - Visual	473.31
41600 · Video / DVD Tapes	160.11
41700 · Electronic Materials	1,329.16
42100 · Office Supplies	1,710.41
42400 · Mileage and Expenses	1,408.21
44360 · Building - Metamora	10,460.00
44800 · Programming / PR	627.03
45000 · Rent	173.65
45100 · Gas and Electric	1,835.06
45200 · Water and Sewer	165.19
45300 · Telephone	516.91
45600 · Internet	860.34
60400 · IMRF Employer	1,787.63
70300 · Social Security Employer	1,990.23
70400 · Medicare Employer	465.46
72400 · Legal	36.00
72500 · Maintenance	7,589.85
72600 · Professional Fees	726.00
Total Expense	<u>75,397.63</u>
Net Income	<u><u>-68,879.49</u></u>

Illinois Prairie District Public Library

Profit & Loss

07/11/22

July 2021 through June 2022

Cash Basis

	<u>Jul '21 - Jun 22</u>
Income	
31000 · Property Tax - General	771,089.56
31100 · Property Tax - Audit	25,188.57
31200 · Property Tax - IMRF	55,004.13
31300 · Property Tax - Social Security	55,004.13
31400 · Property Tax - Tort/Liability	130,057.49
31500 · Property Tax - Bldg/Maintenance	102,812.30
31600 · Property Tax - Working Cash	257,029.40
32000 · State Corporate Replacement Tax	33,655.25
33000 · Per Capita Grant	31,924.90
34000 · Fines and Fees	3,936.93
38000 · Donations	2,929.59
38400 · Interest Income - Per Capita	0.05
38500 · Interest Income - General	2,095.28
38900 · Interest Income - Tort/Liab	1,843.91
39000 · Interest Income - Spec Reserve	480.28
39191 · Interest Income - Bldg/Maint	273.48
39200 · Interest Income - Working Cash	3,926.59
39300 · Interest Income - Gift	622.35
39400 · Interest Income - Certificates	1,035.15
39500 · Miscellaneous Income	4,722.76
39700 · Rent Income	7,800.00
Total Income	1,491,432.10
Expense	
40100 · Salaries	392,436.28
40500 · Hospital Insurance	50,360.74
40600 · Staff Education	8,124.01
41000 · Books - Adult	22,886.49
41100 · Books - Children	19,932.04
41300 · Periodicals	6,922.76
41500 · Audio - Visual	5,187.34
41600 · Video / DVD Tapes	3,083.91
41700 · Electronic Materials	36,759.86
41800 · RSA Online	26,507.00
42000 · Online Computer Library Center	7,876.97
42100 · Office Supplies	13,316.41
42400 · Mileage and Expenses	13,255.58
44300 · Over Due Retrieval	89.50
44360 · Building - Metamora	15,530.00
44380 · Building - Spring Bay	2,887.98
44800 · Programming / PR	12,195.89
45000 · Rent	2,083.80
45100 · Gas and Electric	31,639.06
45200 · Water and Sewer	2,482.02
45300 · Telephone	6,365.69
45600 · Internet	9,904.06
47000 · Building Equipment/Furniture	2,994.05
47200 · Computer Equipment	9,965.42
48000 · Interest Expense	100.30
48900 · Miscellaneous Expenses	1,448.25
52200 · Audit	11,500.00
60400 · IMRF Employer	25,425.55
70300 · Social Security Employer	24,000.98
70400 · Medicare Employer	5,613.13
72300 · Insurance	21,603.92
72400 · Legal	5,895.81
72500 · Maintenance	86,055.65
72600 · Professional Fees	17,539.20
Total Expense	901,969.65
Net Income	589,462.45

Illinois Prairie District Public Library Income & Expense Budget vs. Actual

07/11/22

June 2022

Accrual Basis

	Jun 22	Budget	\$ Over Budget	% of Budget
Income				
31000 · Property Tax - General	0.00	67,500.00	-67,500.00	0.0%
31100 · Property Tax - Audit	0.00	2,083.00	-2,083.00	0.0%
31200 · Property Tax - IMRF	0.00	5,000.00	-5,000.00	0.0%
31300 · Property Tax - Social Security	0.00	5,000.00	-5,000.00	0.0%
31400 · Property Tax - Tort/Liability	0.00	11,375.00	-11,375.00	0.0%
31500 · Property Tax - Bldg/Maintenance	0.00	9,000.00	-9,000.00	0.0%
31600 · Property Tax - Working Cash	0.00	22,500.00	-22,500.00	0.0%
32000 · State Corporate Replacement Tax	0.00	834.00	-834.00	0.0%
33000 · Per Capita Grant	0.00	1,500.00	-1,500.00	0.0%
34000 · Fines and Fees	233.07	1,227.00	-993.93	19.0%
38000 · Donations	0.00	1,250.00	-1,250.00	0.0%
38400 · Interest Income - Per Capita	0.04			
38500 · Interest Income - General	412.18	167.00	245.18	246.8%
38900 · Interest Income - Tort/Liab	674.67	83.00	591.67	812.9%
39000 · Interest Income - Spec Reserve	175.46	42.00	133.46	417.8%
39191 · Interest Income - Bldg/Maint	90.52	42.00	48.52	215.5%
39200 · Interest Income - Working Cash	1,437.58	167.00	1,270.58	860.8%
39300 · Interest Income - Gift	232.97	83.00	149.97	280.7%
39400 · Interest Income - Certificates	61.65	583.00	-521.35	10.6%
39500 · Miscellaneous Income	2,600.00	90.00	2,510.00	2,888.9%
39700 · Rent Income	600.00	1,084.00	-484.00	55.4%
Total Income	6,518.14	129,610.00	-123,091.86	5.0%
Expense				
40100 · Salaries	32,300.48	36,204.17	-3,903.69	89.2%
40500 · Hospital Insurance	5,817.00	8,666.67	-2,849.67	67.1%
40600 · Staff Education	1,694.07	1,250.00	444.07	135.5%
41000 · Books - Adult	1,532.85	2,500.00	-967.15	61.3%
41100 · Books - Children	1,738.68	2,500.00	-761.32	69.5%
41300 · Periodicals	0.00	833.33	-833.33	0.0%
41500 · Audio - Visual	473.31	750.00	-276.69	63.1%
41600 · Video / DVD Tapes	160.11	750.00	-589.89	21.3%
41700 · Electronic Materials	1,329.16	2,500.00	-1,170.84	53.2%
41800 · RSA Online	0.00	2,229.17	-2,229.17	0.0%
42000 · Online Computer Library Center	0.00	945.83	-945.83	0.0%
42100 · Office Supplies				
42300 · Postage	174.64	0.00	174.64	100.0%
42100 · Office Supplies - Other	1,535.77	1,583.33	-47.56	97.0%
Total 42100 · Office Supplies	1,710.41	1,583.33	127.08	108.0%
42400 · Mileage and Expenses	1,408.21	916.66	491.55	153.6%
44200 · Computer Repair	0.00	666.67	-666.67	0.0%
44300 · Over Due Retrieval	0.00	0.00	0.00	0.0%
44360 · Building - Metamora	10,460.00	0.00	10,460.00	100.0%
44380 · Building - Spring Bay	0.00	0.00	0.00	0.0%
44800 · Programming / PR	627.03	2,083.34	-1,456.31	30.1%
45000 · Rent	173.65	166.66	6.99	104.2%
45100 · Gas and Electric	1,835.06	3,583.33	-1,748.27	51.2%
45200 · Water and Sewer	165.19	250.00	-84.81	66.1%
45300 · Telephone	516.91	666.67	-149.76	77.5%
45600 · Internet	860.34	770.83	89.51	111.6%
47000 · Building Equipment/Furniture	0.00	1,666.67	-1,666.67	0.0%
47100 · Contingencies	0.00	1,250.00	-1,250.00	0.0%
47200 · Computer Equipment	0.00	833.33	-833.33	0.0%
48000 · Interest Expense	0.00	0.00	0.00	0.0%
48900 · Miscellaneous Expenses	0.00	1,083.34	-1,083.34	0.0%
52200 · Audit	0.00	2,083.34	-2,083.34	0.0%
60400 · IMRF Employer	1,787.63	5,000.00	-3,212.37	35.8%
70300 · Social Security Employer	1,990.23	2,500.00	-509.77	79.6%
70400 · Medicare Employer	465.46	2,500.00	-2,034.54	18.6%
72300 · Insurance	0.00	3,750.00	-3,750.00	0.0%
72400 · Legal	36.00	416.67	-380.67	8.6%

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07/11/22

Accrual Basis

Illinois Prairie District Public Library
Income & Expense Budget vs. Actual
June 2022

	<u>Jun 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
72500 · Maintenance	7,589.85	9,000.00	-1,410.15	84.3%
72600 · Professional Fees	726.00	1,291.67	-565.67	56.2%
Total Expense	<u>75,397.63</u>	<u>101,191.68</u>	<u>-25,794.05</u>	<u>74.5%</u>
Net Income	<u>-68,879.49</u>	<u>28,418.32</u>	<u>-97,297.81</u>	<u>-242.4%</u>

Illinois Prairie District Public Library
Income & Expense Budget vs. Actual
 July 2021 through June 2022

	Jul '21 - Jun 22	Budget	\$ Over Budget	% of Budget
Income				
31000 · Property Tax - General	771,089.56	810,000.00	-38,910.44	95.2%
31100 · Property Tax - Audit	25,188.57	25,000.00	188.57	100.8%
31200 · Property Tax - IMRF	55,004.13	60,000.00	-4,995.87	91.7%
31300 · Property Tax - Social Security	55,004.13	60,000.00	-4,995.87	91.7%
31400 · Property Tax - Tort/Liability	130,057.49	136,500.00	-6,442.51	95.3%
31500 · Property Tax - Bldg/Maintenance	102,812.30	108,000.00	-5,187.70	95.2%
31600 · Property Tax - Working Cash	257,029.40	270,000.00	-12,970.60	95.2%
32000 · State Corporate Replacement Tax	33,655.25	10,000.00	23,655.25	336.6%
33000 · Per Capita Grant	31,924.90	18,000.00	13,924.90	177.4%
33200 · Obits	0.00	0.00	0.00	0.0%
34000 · Fines and Fees	3,936.93	14,715.00	-10,778.07	26.8%
38000 · Donations	2,929.59	15,000.00	-12,070.41	19.5%
38400 · Interest Income - Per Capita	0.05	0.00	0.05	100.0%
38500 · Interest Income - General	2,095.28	2,000.00	95.28	104.8%
38900 · Interest Income - Tort/Liab	1,843.91	1,000.00	843.91	184.4%
39000 · Interest Income - Spec Reserve	480.28	500.00	-19.72	96.1%
39191 · Interest Income - Bldg/Maint	273.48	500.00	-226.52	54.7%
39200 · Interest Income - Working Cash	3,926.59	2,000.00	1,926.59	196.3%
39300 · Interest Income - Gift	622.35	1,000.00	-377.65	62.2%
39400 · Interest Income - Certificates	1,035.15	7,000.00	-5,964.85	14.8%
39500 · Miscellaneous Income	4,722.76	1,085.00	3,637.76	435.3%
39700 · Rent Income	7,800.00	13,000.00	-5,200.00	60.0%
Total Income	1,491,432.10	1,555,300.00	-63,867.90	95.9%
Expense				
40100 · Salaries	392,436.28	434,450.00	-42,013.72	90.3%
40500 · Hospital Insurance	50,360.74	104,000.00	-53,639.26	48.4%
40600 · Staff Education	7,957.61	15,000.00	-7,042.39	53.1%
41000 · Books - Adult	20,455.35	30,000.00	-9,544.65	68.2%
41100 · Books - Children	18,784.52	30,000.00	-11,215.48	62.6%
41300 · Periodicals	6,888.81	10,000.00	-3,111.19	68.9%
41500 · Audio - Visual	4,510.11	9,000.00	-4,489.89	50.1%
41600 · Video / DVD Tapes	3,083.91	9,000.00	-5,916.09	34.3%
41700 · Electronic Materials	35,726.62	30,000.00	5,726.62	119.1%
41800 · RSA Online	26,507.00	26,750.00	-243.00	99.1%
42000 · Online Computer Library Center	7,876.97	11,350.00	-3,473.03	69.4%
42100 · Office Supplies	12,577.05	19,000.00	-6,422.95	66.2%
42400 · Mileage and Expenses	13,255.58	11,000.00	2,255.58	120.5%
44200 · Computer Repair	0.00	8,000.00	-8,000.00	0.0%
44300 · Over Due Retrieval	89.50	0.00	89.50	100.0%
44360 · Building - Metamora	15,530.00	0.00	15,530.00	100.0%
44370 · Building - Roanoke	0.00	0.00	0.00	0.0%
44380 · Building - Spring Bay	2,887.98	0.00	2,887.98	100.0%
44390 · Building - Washburn	0.00	0.00	0.00	0.0%
44800 · Programming / PR	12,154.45	25,000.00	-12,845.55	48.6%
45000 · Rent	2,083.80	2,000.00	83.80	104.2%
45100 · Gas and Electric	30,865.54	43,000.00	-12,134.46	71.8%
45200 · Water and Sewer	2,401.21	3,000.00	-598.79	80.0%
45300 · Telephone	5,835.68	8,000.00	-2,164.32	72.9%
45600 · Internet	9,904.06	9,250.00	654.06	107.1%
47000 · Building Equipment/Furniture	1,963.49	20,000.00	-18,036.51	9.8%
47100 · Contingencies	0.00	15,000.00	-15,000.00	0.0%
47200 · Computer Equipment	9,397.54	10,000.00	-602.46	94.0%
48000 · Interest Expense	100.30	0.00	100.30	100.0%
48900 · Miscellaneous Expenses	1,448.25	13,000.00	-11,551.75	11.1%
52200 · Audit	11,500.00	25,000.00	-13,500.00	46.0%
60400 · IMRF Employer	25,425.55	60,000.00	-34,574.45	42.4%
70300 · Social Security Employer	24,000.98	30,000.00	-5,999.02	80.0%
70400 · Medicare Employer	5,613.13	30,000.00	-24,386.87	18.7%
72300 · Insurance	21,603.92	45,000.00	-23,396.08	48.0%
72400 · Legal	5,895.81	5,000.00	895.81	117.9%

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07/11/22

Accrual Basis

Illinois Prairie District Public Library
Income & Expense Budget vs. Actual
July 2021 through June 2022

	<u>Jul '21 - Jun 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
72500 · Maintenance	82,930.30	108,000.00	-25,069.70	76.8%
72600 · Professional Fees	17,539.20	15,500.00	2,039.20	113.2%
Total Expense	<u>889,591.24</u>	<u>1,214,300.00</u>	<u>-324,708.76</u>	<u>73.3%</u>
Net Income	<u>601,840.86</u>	<u>341,000.00</u>	<u>260,840.86</u>	<u>176.5%</u>

Illinois Prairie District Public Library

07/12/22

Check Register

Accrual Basis

July 2022

	<u>Jul 22</u>
Aflac	287.87
AmazonBusiness	2,234.16
Ameren Illinois	772.97
Amy Mientus	125.00
Baker & Taylor	1,826.02
Benson Water Department	107.00
Bestsellers Audio, LLC	429.30
Blue Cross Blue Shield of Illinois	4,840.16
Caterpillar Trail Public Water District	34.70
Cengage Learning, Inc.	369.61
CLA Services Inc	525.00
ComEd	158.80
Commerce Bank - Commercial Cards	2,181.19
Data Axle InfoUSA Marketing Inc	309.26
Dawn Smith	264.44
Dearborn National Life Insurance Company	39.75
Dewberry Architects, Inc.	4,360.20
Donna Forbis	126.38
Doug Cupples	1,282.00
EBSCO	4.40
GFL Environmental	178.09
GT Services	115.50
Heartland Internet, Inc.	49.95
Homefield Energy	40.82
ID Label Inc.	1,301.99
Jacobs Brothers Commercial Cleaning LLC	1,120.00
Kreiling Roofing Co., Inc.	989.50
Library Market	1,500.00
Mediacom	446.70
Metamora IGA	37.26
Midwest Tape	2,046.49
MTCO	363.69
Nena Hardware Peoria	9.89
Nicor Gas	128.87
Orkin	356.42
Purity Plus Water Systems	101.90
Rebecca Deitrick	101.25
Rita Adams	362.50
RK Dixon	2,994.28
Roanoke Water-Sewer Department	43.89
RSA NFP	29,418.00
Samantha Huber	340.38
Sandra Steffen	60.95
Staples	329.46
Terry's Window Cleaning, Inc.	111.00
Thompson Electronics Company	310.00
Village of Germantown Hills	43.78
Village of Metamora	48.38
Village of Washburn	182.33
VoiceSpring	516.91
TOTAL	<u>63,928.39</u>

Bank Accounts

	Commerce Checking	The Illinois Funds Bldg/Maint	The Illinois Funds Dedicated Gift	The Illinois Funds Gen Operating	The Illinois Funds Gift	The Illinois Funds Per Capita	The Illinois Funds Spec Reserve	The Illinois Funds Tort/Liab	The Illinois Funds Working Cash	CEFCU Savings	CD's
Balance 06-01-2022	\$ 117,035.41	\$ 104,527.54	\$ 6.96	\$ 501,275.03	\$ 253,205.54	\$ 66.77	\$ 190,687.49	\$ 733,605.24	\$ 1,562,398.65	\$ 7,389.52	\$ 1,605,459.50
Transfer Online	\$ 100,000.00			\$ (100,000.00)							
Accounts Payable	\$ (39,324.36)										
First Payroll	\$ (13,399.45)										
Payroll Taxes	\$ (4,326.67)										
Fines & Fees (Met)	\$ 69.40										
Fines & Fees	\$ 163.67										
Miscellaneous Income	\$ 2,600.00										
Obits											
Donations											
Rent	\$ 600.00										
July - December eCommerce											
Second Payroll	\$ (11,814.29)										
Payroll Taxes	\$ (3,857.42)										
IMRF	\$ (2,663.29)										
Interest - CEFCU (200)	\$ 24.66										
Interest - CEFCU (201)	\$ 36.99										
Prop Tax Interest											
Interest - Commerce Bank	\$ 1.08										
Interest - Busey Bank											
Certificate Interest											
Transfer from Bldg/Maint		\$ (9,637.98)		\$ 9,637.98							
Transfer to/from Tort/Liab				\$ 547.50				\$ (547.50)			
Property Taxes											
Transfer to Bldg/Maint											
Transfer to Gen Operating											
Transfer to Gift											
Transfer to W/C											
Transfer to Petty Cash	\$ (739.00)										
State Corp Replacement Tax											
Rebates/Refunds											
Interest		\$ 90.52		\$ 411.10	\$ 232.97	\$ 0.04	\$ 175.46	\$ 674.67	\$ 1,437.58		
Balance 6-30-2022	\$ 144,406.73	\$ 94,980.08	\$ 6.96	\$ 411,871.61	\$ 253,438.51	\$ 66.81	\$ 190,862.95	\$ 733,732.41	\$ 1,563,836.23	\$ 7,389.52	\$ 1,605,459.50

ORDINANCE NO. 22-1

AN ORDINANCE TO LEVY AND ASSESS A TAX
FOR ILLINOIS PRAIRIE DISTRICT PUBLIC LIBRARY OF THE
COUNTY OF WOODFORD, STATE OF ILLINOIS FOR THE
FISCAL YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023

BE IT ORDAINED, that the Illinois Prairie District Public Library of the County of Woodford and State of Illinois shall levy a tax of .02% of the value of all taxable property within said District, for building and maintenance purposes, subject to the right of the electors in said District to petition and require an election concerning the imposition of such additional tax, pursuant to 75 ILCS 16/35-5.

BE IT FURTHER ORDAINED, that within fifteen (15) days from the date of adoption of the resolution, it shall be published in a newspaper of general circulation in the Illinois Prairie District Public Library.

This Ordinance shall take effect immediately upon its passage.

IN WITNESS WHEREOF, we have hereunder set our hands in Metamora, Illinois this 12th day of July 2022.

Posted July 12, 2022

President of the Board of
Trustees of Illinois Prairie
District Public Library

ATTEST:

Secretary

PUBLIC NOTICE OF
ORDINANCE NO. 22-1

AN ORDINANCE TO LEVY AND ASSESS A TAX
FOR ILLINOIS PRAIRIE DISTRICT PUBLIC LIBRARY OF THE
COUNTY OF WOODFORD, STATE OF ILLINOIS FOR THE
FISCAL YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023

BE IT ORDAINED, that the Illinois Prairie District Public Library of the County of Woodford and State of Illinois shall levy a tax of .02% of the value of all taxable property within said District, for building and maintenance purposes, subject to the right of the electors in said District to petition and require an election concerning the imposition of such additional tax, pursuant to 75 ILCS 16/35-5.

BE IT FURTHER ORDAINED, that within fifteen (15) days from the date of adoption of the Ordinance, it shall be published in a newspaper of general circulation in the Illinois Prairie District Public Library.

IN WITNESS WHEREOF, we have hereunder set our hands in Metamora, Illinois this 12th day of July, 2022.

1. The specific number of voters required to sign a petition requesting that the question of adoption of the resolution be submitted to the electors of the District is 1,522.
2. The petition must be filed on or before August 19, 2022.
3. The referendum would be held April 4, 2023.

Secretary, Board of Trustees
Illinois Prairie District
Public Library

c/o Illinois Prairie District
Public Library
208 E. Partridge Street
Metamora, Illinois 61548

ORDINANCE 22-2

ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE FISCAL
YEAR BEGINNING THE 1ST DAY OF JULY, 2022 AND ENDING
THE 30TH DAY OF JUNE 2023

WHEREAS, The Board of Trustees of the Illinois Prairie District Public Library, of the County of Woodford, State of Illinois, has prepared or caused to be prepared a tentative form of the Annual Budget and Appropriation for said Public Library District for the fiscal year beginning July 1, 2022 and ending June 30, 2023 and the same has been conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such Annual Budget and Appropriation Ordinance on July 12, 2022, notice of which was given at least thirty (30) days prior thereto by publishing notice thereof in a newspaper of general circulation in the Illinois Prairie District Public Library; and

WHEREAS, all other legal requirements have been complied with by the Board of Trustees of Illinois Prairie District Public Library;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE ILLINOIS PRAIRIE DISTRICT PUBLIC LIBRARY, IN THE COUNTY OF WOODFORD, STATE OF ILLINOIS, AS FOLLOWS:

Section 1: That the following sums, or so much thereof as by law may be authorized, be and the same are hereby budgeted, set aside and appropriated for the specified Library Purposes for the fiscal year beginning July 1, 2022 and ending June 30, 2023; and the objects and purposes for which said appropriations are made, and the amounts thereby appropriated are as follows; to-wit:

FOR CORPORATE PURPOSES [75 ILCS 16/35-5]:

- | | |
|---|--------------|
| 1. For salaries (Librarians and staff) | \$434,450.00 |
| 2. For employee benefits (hospital insurance) | \$104,000.00 |
| 3. For library materials | |
| a. books | \$ 50,000.00 |
| b. periodicals/serials | \$ 10,000.00 |
| c. audio - visual | \$ 9,000.00 |
| d. videos/DVDs | \$ 9,000.00 |
| e. electronic materials | \$ 45,000.00 |
| | \$123,000.00 |
| 4. For utilities | |
| a. Gas and electric | \$ 45,000.00 |
| b. Water and sewer | \$ 3,000.00 |
| c. Telephone | \$ 8,000.00 |

d. Internet	\$ 11,000.00	
		\$ 67,000.00
5. For mileage and expenses		\$ 15,000.00
6. For staff and board development		\$ 15,000.00
7. For library supplies		\$ 19,000.00
8. For building rentals		\$ 2,000.00
9. For OCLC catalog costs		\$ 10,000.00
10. For Computer repair		\$ 8,000.00
11. For equipment		\$ 20,000.00
12. For professional fees		\$ 10,000.00
13. For Computer equipment maintenance		\$ 10,000.00
14. For RSA Online membership		\$ 28,000.00
15. For Programming & Public Relations		\$ 25,000.00
16. For miscellaneous expenses		\$ 13,000.00
17. For contingencies		\$ <u>15,000.00</u>
	TOTAL	\$918,450.00

FOR SOCIAL SECURITY FUND PURPOSES [40 ILCS 5/21-110; 21-110.1]:

1. Social Security & Medicare		\$ <u>60,000.00</u>
	TOTAL	\$ 60,000.00

FOR ILL. MUNICIPAL RETIREMENT PURPOSES [40 ILCS 5/7-105; 7-171]:

1. Illinois Municipal retirement fund		\$ <u>60,000.00</u>
	TOTAL	\$ 60,000.00

FOR AUDIT PURPOSES [75 ILCS 16/30-45 and 50 ILCS 310/9]:

1. Contractual Services-Audit		\$ <u>25,000.00</u>
	TOTAL	\$ 25,000.00

FOR LIABILITY, WORKERS' COMPENSATION AND UNEMPLOYMENT INSURANCE,
[745 ILCS 10/9-107]:

1. Insurance (including public liability; property damage (fire); workers' compensation; unemployment		
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compensation; & treasurer's bond)	\$ 55,000.00
2. Risk Management/Loss Control programs	\$ 75,000.00
3. Legal and Professional fees	\$ 7,000.00
4. Contingency	\$ <u>15,000.00</u>
TOTAL	\$152,000.00

FOR BUILDING MAINTENANCE FUND: [75 ILCS 16/35-5]:

1. Building Maintenance Costs:	
a. general maintenance	\$ 51,000.00
b. custodians	\$ 24,800.00
	\$ 75,800.00
2. Building remodeling and repairs	\$ 10,000.00
3. Contractual Services	\$ 15,000.00
4. Contingency	\$ <u>10,000.00</u>
TOTAL	\$110,800.00

FOR SPECIAL RESERVE FUND [75 ILCS 16/40-50]:

1. Building Fund	\$900,000.00
2. Furnishings and equipment	\$400,000.00
3. Contingency	\$ <u>25,000.00</u>
TOTAL	\$1,325,000.00

FOR THE PURPOSE OF A WORKING CASH FUND [75 ILCS 16/35-35]:

1. For Working Cash Fund	\$ <u>816,000.00</u>
TOTAL	\$816,000.00

Section 2:Appropriated for the foregoing expenses from the following estimate of revenues, by source, anticipated to be received by the Library District in the fiscal year:

Projected cash on hand July 1, 2022	\$ 11,150.00
Special Reserve Fund	\$1,325,000.00
Working Cash Fund	\$ 540,000.00
Miscellaneous gifts and donations	\$ 15,000.00

Income of interest	\$ 15,085.00
Special purpose grants	\$ 18,000.00
Corporate personal property replacement taxes	\$ 15,000.00
Photocopy, cards, fax, and miscellaneous	\$ 14,215.00
Tax for General Corporate Library purposes	\$ 830,000.00
Tax for Social Security purposes	\$ 60,000.00
Tax for Ill. Municipal Retirement purposes	\$ 60,000.00
Tax for Audit purposes	\$ 25,000.00
Tax for Liability and Insurance	\$ 152,000.00
Tax for Working Cash Fund	\$ 276,000.00
Tax for Maintenance purposes	\$ <u>110,800.00</u>
Expected cash on hand June 30, 2023	\$ 0

Section 3: Any unexpended balances in the General Library Fund, and Maintenance Fund appropriations will be deposited into the Special Reserve Fund pursuant to a plan in accordance with Article 40 of Chapter 75, Illinois Compiled Statutes.

Section 4: The Secretary of the Illinois Prairie District Public Library is hereby authorized and directed to have this Ordinance published at least once in a newspaper of general circulation within this library district.

Section 5: This Ordinance shall be in full force and effect from and after its approval and publication as provided by law.

Passed by the Board of Trustees of the Illinois Prairie District Public Library and approved by the President thereof this 12th day of July, 2022.

BOARD OF TRUSTEES OF ILLINOIS
PRAIRIE DISTRICT PUBLIC LIBRARY

By: _____
Its President

ATTEST:

Secretary

DRUG AND ALCOHOL-FREE LIBRARY POLICY

The Illinois Prairie District Public Library has long recognized that the non-medical use of controlled substances is hazardous to the health of the patrons and employees of the Library. Additionally, the use of alcohol by patrons is recognized as both hazardous and often illegal; and the irresponsible use of alcohol by employees is detrimental to the library environment. The illicit manufacture, use, possession, or distribution of controlled substances, look-alike drugs, drug paraphernalia, and the manufacture, use, possession or distribution of alcoholic beverages, marijuana and its derivatives as defined by Illinois and Federal statute, at any time, is not permitted at any library location.

"Library location" means in any library building, on any library premises, in any library-owned vehicle, or at any library-sponsored activity where patrons or employees are engaged in activities under the jurisdiction of the Library. This shall include any period of time when an employee is supervising students on behalf of a school district or is otherwise engaged in library business.

Any employee who violates the terms of the Library's drug and alcohol policy may be suspended or terminated pursuant to the rules and regulations of the Library and applicable state statutes. The Library may in its discretion refer incidents to appropriate legal authorities for prosecution when this policy is violated. Sanctions against employees shall be in accordance with prescribed library regulations and procedures. The Library's employees, as a condition of their employment agree to abide by the terms of this policy and to notify the Library, no later than five (5) days after a conviction, of any criminal drug or alcohol statute conviction for a violation occurring at a library location. The Library if or when required by law shall report such conviction to the appropriate authorities.

A patron who violates the terms of this policy may be expelled from the library location involved or any library location at the discretion of the Library and use privileges may be suspended for a specified period of time. The Library may, in its discretion, refer incidents to appropriate legal authority for prosecution when this policy is violated. Sanctions against patrons shall be in accordance with prescribed library regulations and procedures.

The Library shall obtain and make available materials from local, system, state and national anti-drug and alcohol abuse organizations and where appropriate, enlist the aid of community and state organizations with drug and alcohol information and rehabilitation programs to provide information to the Library patrons and employees.

In order to make patrons and employees aware of the dangers of drug and alcohol abuse, notice of the Standard of Conduct imposed by this policy, and the sanctions imposed for violation of this policy, shall be distributed to all employees and prominently posted at the Library for patrons and employees to see. Patrons, and in the case of minors, their parents shall be advised of this policy in the same manner as they are advised of the general disciplinary policies and procedures. Employees shall receive copies of the notice attached as an appendix to this policy.

The Library shall conduct a biennial review and evaluation of the measures taken by this policy to determine its effectiveness and to implement changes to the program where needed. Additionally, the biennial review and evaluation shall determine whether or not the sanctions required by this policy are consistently in force.

Revised: May 1, 2018

Reviewed: June 2, 2020

June 9, 2022

Library Nonresident Library Card Guidance

The Illinois General Assembly recently enacted [Public Act 102-0843](#) (effective May 13, 2022) to amend both the Local Library Act and the Library District Act to authorize libraries to adopt regulations waiving nonresident library card fees for persons under 18 years old in certain circumstances. The Illinois State Library (ISL) is expected to issue guidance on this new law later this summer and, in the interim, has referred to the ISL's FAQ addressing current state laws and administrative regulations on nonresident library card requirements which can be accessed here: [FAQ](#). In the interim, the following is some interim guidance to assist RAILS' members in understanding this new law.

How does Public Act 102-0843 change existing library laws?

The Public Act amends section 4-7(12) of the Local Library Act (75 ILCS 5/4-7(12)) and Section 30-55.60 of the Library District Act (75 ILCS 16/30-55.60) to authorize library boards of trustees to adopt regulations that waive nonresident fees for persons under the age of 18 years old ("*minors*").

Does the new law require libraries to waive nonresident fees for minors?

No, there is no requirement that a library waive nonresident fees for minors. The new law leaves the choice to each library.

It is important to remember that state law requires each library board of trustees to make an annual determination as to whether it wants to issue nonresident library cards during the following 12 months. *See* 23 Ad. Code 3050.20(a). However, state law does not require a library to participate in the non-resident library card program. 23 Ad. Code 3050.20(e).

And, even if a library chooses to participate in a nonresident library card program, the library is not required (but may choose) to adopt regulations to waive nonresident fees for minors.

If a library chooses to waive nonresident fees for minors, does the library board of trustees have to annually renew those regulations (as is the case with the library's participation in the nonresident card program)?

The new law does not address this issue and the state has not yet adopted any formal guidance or administrative rules on this question. Practically, since a library is required to make an annual determination on whether to participate in a general nonresident library card program, it might make sense for the library board to make a determination at the same time whether or not the library wants to waive fees for minors at that same time.

Does the new law include specific regulations a library must or can adopt if it chooses to waive nonresident fees for minors?

No. However, because the new law is limited to waiving nonresident fees for *minors*, a library may consider adopting reasonable regulations to require applicants to provide documentation to verify a person's eligibility for a waiver.

In addition, a library that chooses to waive fees for nonresident minors should consult the ISL's FAQ for regulations pertaining to nonresidents as it is likely the ISL's forthcoming guidance will refer to this FAQ for guidance on the nonresident eligibility component of the new law.

Are there administrative rules interpreting the new law? Has the ISL issued guidance interpreting the new law?

The answer to both questions is no. The ISL has not issued formal guidance concerning the new law and no administrative regulations have yet been adopted concerning the new law.

Does the new law impose any economic eligibility limits for potential recipients of nonresident waivers?

No. Unlike the "Cards for Kids" program (which does impose express economic eligibility restrictions), this new law does not impose any economic restrictions on the waiver of nonresident fees for minors.

Should libraries await ISL guidance and the issuance of administrative rules before adopting regulations waiving nonresident fees for minors?

That is a matter of policy for each library.

If a library adopts regulations waiving nonresident fees for minors, can the minor's family members that are either (1) under 18 years old or (2) 18 or older use that person's card?

Since the new law authorizes the waiver of nonresident fees for *persons under 18 years of age*, a library card issued to a minor would not be appropriately used by adult family members who do not meet the statutory age eligibility requirement. Instead, those persons older than 18 years old will need to pay the established nonresident library card fee in accordance with state law.

Other family members who meet the eligibility requirements (nonresident and a minor) can apply for their own library card under this new law (assuming the library board has chosen to participate).

Monthly Programming

June 2022

Special Programs

Trash to Treasure Workshop: June 2, Roanoke. Summer Reading activity. Guest artist, Michael Albert, led this workshop on making collages out of post-consumer recycled materials like cereal boxes. There were 16 in attendance: 8 children, 2 teens, and 6 adults.

Grow a Pizza!: June 6, Roanoke. Presented by the Woodford County 4-H/Extension office. Summer Reading activity. Participants learned about where healthy food comes from, planted tomatoes and herbs, and made small compost containers with worms. There were 23 in attendance: 15 children, 1 teen, and 7 adults.

What's the Buzz About Bees? (1): June 13, Germantown Hills. Presented by the Woodford County 4-H/Extension office. Summer Reading activity. Participants learned about bees and pollinators, made a buzzing bee craft, and used battery powered Hexbot nano robots to simulate a bee's path to pollinating flowers and crops. There were 33 in attendance: 20 children, 2 teens, and 11 adults.

Summer Family Movie (1): June 17, Germantown Hills. Summer Reading activity. We attempted to show Disney's *Encanto*, but discovered a problem with the AV system in Germantown Hills. 24 adults and children showed up for the failed screening.

Now We're Cooking!: June 20, Germantown Hills. Summer Reading activity. Sam H. led a workshop on making a solar oven from a pizza box and shared recipes participants could try at home. There were 24 in attendance: 13 children, 3 teens, and 8 adults.

Let's Go Camping (1): June 21, Roanoke. Presented by the Woodford County 4-H/Extension office. Summer Reading activity. Participants learned about camping, built their own tents with toothpicks, mini marshmallows, and facial tissues, and participated in a storytelling activity using camping prompts. There were 20 in attendance: 12 children and 8 adults.

Prairie Pathways: June 22, Germantown Hills. Presented by Forest Park Nature Center. Summer Reading activity. FPNC taught participants about the history of the Illinois prairie and the animals that were once native to the area and presented a "Show & Touch" with a live Eastern box turtle, a live black rat snake, and a bison skull. There were 31 in attendance: 20 children, 1 teen, and 10 adults.

Let's Go Camping (2): June 23, Germantown Hills. Presented by the Woodford County 4-H/Extension office. Summer Reading activity. Participants learned about camping, built their own tents with toothpicks, mini marshmallows, and facial tissues, and participated in a storytelling activity using camping prompts. There were 28 in attendance: 17 children, 2 teens, and 9 adults.

Summer Family Movie (2): June 27, Germantown Hills. Summer Reading activity. After repairs were made to the AV power system, the screening of *Encanto* was rescheduled. We had 14 people attend the second screening: 10 children, 1 teen, and 3 adults.

True Crime with Dr. Amanda Vicary: June 29, Zoom. Presented in partnership with Chillicothe Public Library. Dr. Vicary (Illinois Wesleyan University Psychology Department Chair) led a virtual discussion about why true crime topics are popular with the public in general and women in

particular. She also discussed several cases of suspected wrongful convictions currently being investigated by the Illinois Innocence Project. There were 11 people registered for the program and 7 attended the live presentation. A link to the recording was sent to all participants and is available for viewing on YouTube until July 15.

What's the Buzz About Bees? (2): June 30, Roanoke. Presented by the Woodford County 4-H/Extension office. Summer Reading activity. Participants learned about bees and pollinators, made a buzzing bee craft, and used battery powered Hexbot nano robots to simulate a bee's path to pollinating flowers and crops. There were 5 in attendance: 2 children, 1 teen, and 2 adults.

An Evening with Michelle Zauner: June 30, Zoom. This was an Illinois Libraries Present virtual program. We had 4 people register and 1 person attend the live presentation. All registrants were sent a link to the recording of the presentation, which is available for viewing on YouTube until July 15.

Beanstack

Our *1,000 Books Before Kindergarten* challenge added 22 new registrations in June, bringing our total children registered to 137. We had 68 active readers in June, logging 2,541 books for 91 badges. We had no challenge completions in June.

New Horizons 2022 is a year-long timed reading challenge, with a total goal of 10,000 minutes (roughly 167 hours). For the month of June, we had 79 additional readers register, bringing the challenge registration total to 200. 124 readers made at least 1 log entry in June, earning a total of 337 badges. Readers logged 116,107 minutes (1,935.12 hours) of reading in June. There were no challenge completions in June.

Summer Reading

Our Summer Reading Program began on May 31. Across the three challenges, we had 347 people register in June. 510 readers made at least 1 log entry during June. Participants completed 1,563 activities and claimed 1,865 rewards (including registration rewards and reading progress rewards) while earning 3,668 reading and activity badges. There were 97 book reviews written. There were 5,435 books logged for a total of 309,066 minutes (5,151.1 hours). Summer Reading continues through the end of July.

Children's Programming

Baby Bookworms: Baby Bookworms meets twice a week, once at Germantown Hills and once at Metamora. Participant totals for May: GH = 30 (16 children, 14 adults), M = 40 (24 children, 16 adults).

Story Time: Story Time meets 6 times per week, once at each branch. Totals for March: B = 36 (28 children, 8 adults); GH = 55 (32 children, 23 adults); M = 56 (40 children, 16 adults); R = 5 (18 children, 4 adults); SB = 22 (14 children, 8 adults); W = 11 (6 children, 5 adults).

Pajama Story Time: Pajama Story Time met once each in Germantown Hills and Roanoke and twice in Metamora during June. A total of 36 people attended across the four sessions, 24 children and 12 adults.

Class Visits: During June, our Children's Librarian, Samantha Huber, conducted two class visits at Little Oaks Day Care (next door to the Germantown Hills branch). She saw a total of 41 students and 7 teachers across the two visits.

Library Spaces Usage

Germantown Hills: The Meeting Room was reserved 2 times for private functions and once for a public function, a meeting of the Peoria Poetry Club. There were 7 people present at that meeting. Study Room A was reserved 13 times, and Study Room B was reserved 7 times. The children's computers in Germantown Hills were used 40 times in June.

Roanoke: The Meeting Room was reserved 6 times for private functions and the Study Room was used 1 time.

Recurring Programs

Benson Jigsaw Puzzle: 36 people worked on the puzzle in Benson.

Book Buzz Book Club: June 14, Germantown Hills. The book for June was *The Boys: A Memoir of Family and Hollywood* by Ron Howard and Clint Howard. 11 people attended the in-person meeting.

Book Match: We had 103 Book Match requests in June. Book Match is one of the available activities for the Summer Reading Program.

Dial-A-Story: There were 71 calls made to the Dial-A-Story line in June. Dial-A-Story is one of the available activities for the Summer Reading Program.

Email Newsletter: 14,860 Wowbrary email newsletters were sent to 4,008 active users in June.

Knit & Stitch Group: This group meets each Wednesday morning in the Germantown Hills community room. They had a total of 24 knitters attend in June. Weekly breakdown: 6/8 = 3; 6/15 = 5; 6/22 = 8; 6/29 = 6.

Story Cube: The Story Cube was at the Washburn, Metamora, and Benson branches in June. The Cube was used 104 times and 43 readers earned the Story Cube Badge as part of the summer reading program.

Spring Bay Bookies: June 6, Spring Bay. Spring Bay Bookies read *The Great Alone* by Kristin Hannah. There were 13 people in attendance.

YouTube Videos: We had 734 total views on our YouTube channel from 473 unique viewers and 80 returning viewers in June, for a total of 17.3 hours watched. We added 5 new channel subscribers. Video views for the month are as follows:

Story Time with Miss Michelle – “Pete the Cat and His Four Groovy Buttons” – 264 views

Miss Rita Reads “Mrs. Mole, I’m Home!” – 78 views

Story Time with Miss Michelle – “Where’s My Teddy?” – 49 views

Story Time with Miss Michelle – “Superworm” – 31 views

Story Time with Miss Michelle – “Alexander and the Terrible, Horrible, No Good, Very Bad Day” – 19 views

Miss Rita Reads “How Much is That Doggie in the Window?” – 18 views

Story Time with Miss Michelle – “Little Rabbit and the Meanest Mother on Earth” – 17 views

Story Time with Miss Michelle – “Why Do You Cry?” – 17 views

Story Time with Miss Michelle – “Mary Had a Little Lab” – 17 views

Miss Rita Reads “Martha Doesn’t Say Sorry!” – 17 views

Story Time with Miss Michelle – “Mrs. Toggle’s Zipper” – 15 views

Story Time with Miss Michelle – “The Catawampus Cat” – 11 views

Story Time with Miss Michelle – “The Little Red Hen (Makes a Pizza)” – 11 views

Miss Rita Reads “How Do Dinosaurs Go to School?” – 8 views

Miss Rita Reads “The Princess and the Petri Dish” – 8 views

IPDPL Sidewalk Obstacle Course – 8 views

Story Time with Miss Michelle – “Verdi” – 7 views

Miss Rita Reads “Gotta Go, Buffalo” – 7 views

Story Time with Miss Michelle – “The Snowy Day” – 7 views

Story Time with Miss Michelle – “The Biggest Snowball Ever” – 6 views

Story Time with Miss Michelle – “Squirrel’s New Year’s Resolution” – 6 views

Miss Rita Reads “Officer Panda: Sky Detective” – 5 views

Miss Rita Reads “Rory the Dinosaur – Me and My Dad” – 5 views

Miss Rita Reads “Dog’s Colorful Day” – 5 views

Miss Rita Reads “Pete the Cat I Love My White Shoes” – 5 views

Miss Rita & the Shaky Egg Song – 4 views

Miss Rita Reads “Gorilla Loves Vanilla” – 4 views

Story Time with Miss Michelle – “Together We Can!” – 4 views

Miss Rita Reads “A Dog Named Doug” – 3 views

Miss Rita Reads “Pete the Cat and the Perfect Pizza Party” – 3 views

Miss Rita Reads “Welcome Home, Bear” – 3 views

Miss Rita Reads “The Secret Birthday Message” – 3 views

Story Time with Miss Michelle – “There Was a Bold Lady Who Wanted a Star” – 3 views

Story Time with Miss Michelle – “Bear Says Thanks” – 3 views

Miss Rita Reads “Oh, My! Oh, My! Oh, Dinosaurs!” and “How Do Dinosaurs Say Goodnight?” – 3 views

Story Time with Miss Michelle – “Snowmen at Christmas” – 3 views

Miss Rita Reads “10 Hungry Rabbits” – 2 views

Miss Rita Reads “The Napping House” – 2 views

Miss Rita Reads “Mitzi Tulane, Preschool Detective in What's That Smell?” – 2 views

Story Time with Miss Michelle – “Who Will Guide My Sleigh Tonight?” – 2 views

Story Time with Miss Michelle – “Goodnight Goon” – 2 views

Miss Rita Reads “Bear Sees Colors” – 2 views

Miss Rita Reads “Have You Seen My Dinosaur?” – 2 views

Story Time with Miss Michelle – “The Wiggly, Wiggly Baby” – 2 views

Miss Rita Reads “Bear Stays Up for Christmas” – 2 views

Miss Rita Reads “Green Eggs and Ham” – 1 view

Miss Rita Reads “Monsters Love Colors” – 1 view

Miss Rita Reads “Bear's Loose Tooth” – 1 view

Miss Rita Reads “The Cow That Laid an Egg” – 1 view

IPDPL Library Calendar Staff Training – 1 view

Miss Rita Reads “What Am I?” – 1 view

Miss Rita Reads “Happy Birthday, Cupcake!” – 1 view

Miss Rita Reads “Dinosaur Roar” and “Ten Terrible Dinosaurs” – 1 view

Miss Rita Reads “Ada Twist, Scientist” – 1 view

Miss Rita Reads “Jingle Bells” – 1 view

Welcome to the Library – 1 view

Story Time with Miss Michelle – “Haunted Party” – 1 view

You Call THIS Democracy? Live Event with Author Elizabeth Rusch – 1 view

Virtual Visit with Christina Uss – 1 view

Miss Rita Reads “I Know an Old Lady Who Swallowed a Pie” – 1 view

IPDPL – Roanoke Renovation Video – 1 view

Miss Rita Reads “The Crayons' Book of Colors” – 1 view

Miss Rita Reads “Click, Clack, Quack to School!” – 1 view

Miss Rita Reads “Little Blue Truck's Valentine” – 1 view

Story Time with Miss Michell – “Some Snow Is . . . “ – 1 view

Miss Rita Reads “10 Little Rubber Ducks – 1 view

Story Time with Miss Michelle – “I Promise I'll Find You” – 1 view

Miss Rita Reads “Little Green Peas” – 1 view

Miss Rita Reads “Elliot Digs For Treasure” – 1 view

Virtual Visit with Kate Klise – 1 view

Miss Rita Reads “Franklin Plants a Tree” – 1 view

Miss Rita Reads “A Color of His Own” – 1 view

Miss Rita Reads “Red, White, and BOOM!” – 1 view

Miss Rita Reads “One Mole Digging a Hole” and “What a Treasure” – 1 view

Miss Rita Reads “The Busy Little Squirrel” – 1 view

Miss Rita Reads “Mouse Paint” – 1 view

Miss Rita Reads “Soaked” – 1 view

Annual culmulative Circulation

	Benson	Germantown	Metamora	Roanoke	Spring Bay	Washburn	Tumble	Overdrive	Total
July	76	1470	1381	400	160	122	2	694	4305
August	57	1342	1211	397	179	106	3	689	3984
September	52	1240	1290	308	156	106	0	691	3843
October	79	1152	1165	341	127	71	36	667	3638
November	65	1075	1160	285	157	86	45	671	3544
December	45	1073	1204	258	134	105	0	792	3611
January	52	1202	1172	352	171	101	2	783	3835
February	46	1004	1112	320	98	61	0	816	3457
March	60	1136	1341	403	164	143	21	724	3992
April	78	1083	1158	287	142	108	30	742	3628
May	50	891	1164	284	108	86	63	730	3376
June	75	1261	1256	401	161	146	47	745	4092
Total	735	13929	14614	4036	1757	1241	249	8744	45305

Annual Juvenile Circulation

	Benson	Germantown	Metamora	Roanoke	Spring Bay	Washburn	Tumble	Total
July	50	2152	2449	733	73	205	2	5664
August	39	1849	2204	766	72	120	3	5053
September	22	1405	2544	513	52	131	0	4667
October	27	1544	2249	478	33	78	36	4445
November	22	1335	1598	471	29	60	45	3560
December	12	1193	1725	259	23	63	0	3275
January	8	1389	1935	463	74	94	2	3965
February	21	1290	1494	332	33	32	0	3202
March	36	1640	2034	481	122	103	21	4437
April	78	1439	1828	496	82	93	30	4046
May	29	1606	1877	589	116	73	63	4353
June	95	2934	2555	742	179	195	47	6747
Total	439	19776	24492	6323	888	1247	249	53414

YA YOUNG ADULT

	Benson	Germantown	Metamora	Roanoke	Spring Bay	Washburn
July	4	127	164	34	3	0
August	1	92	97	28	0	3
September	1	59	133	9	1	28
October	0	58	123	13	1	2
November	0	57	79	26	1	2
December	1	44	73	10	0	3
January	2	54	100	22	10	6
February	0	51	69	30	8	1
March	1	73	149	27	3	2
April	5	91	85	13	2	15
May	4	72	96	27	2	1
June	4	147	158	41	0	2
Total	23	925	1326	280	31	65

PATRON INTERNET USE

	Benson	Germantown	Metamora	Roanoke	Spring Bay	Washburn
July	6	187	31	23	9	16
August	11	169	42	29	10	15
September	8	188	56	20	10	11
October	9	191	47	18	7	3
November	9	166	28	8	9	2
December	25	163	41	17	7	24
January	10	195	51	17	6	9
February	6	159	38	17	3	2
March	8	269	73	27	11	12
April	10	212	68	20	14	7
May	9	191	53	20	20	8
June	8	226	40	19	15	11
Total	119	2316	568	235	121	120

Director's Remarks for July 12, 2022

Mission

We serve as a welcoming, responsive environment for community gathering by provisioning space, equal access to information, technology, resources, and engaging learning opportunities.

Vision

Growing a vibrant, engaged, learning-focused community

WELCOME

We create a sense of belonging in our comfortable, inclusive spaces

COMPLETE a building project for Metamora

EVOLVE branches to become essential community hubs

- *All the juvenile material is off the top shelves so the kiddos can reach it more easily.*

ENGAGE

We are widely known and highly regarded for the value we add to the community.

INCREASE awareness through creative marketing and communication

REACH more community members through outreach activities and strategic partnerships

- *We renewed our marketing campaign contract with WCBU*
- *We had a fun time at Old Settlers being out in the community and talking with patrons about programs and databases.*

ENRICH

We encourage and support a culture of learning across a lifetime.

CREATE strong connections with families to establish lifelong library habits grounded in the joy of reading

DESIGN experiential learning opportunities that also highlight library resources

- *Sam had two class visits from Little Oaks.*
- *We had a several children's programs centered around the Summer Reading Program theme.*

ADDITIONALLY

- **The referendum to annex the unserved area of Washburn school district passed.**

ANNEXATION IL.PRAIRIE PLD

(VOTE FOR) 1

YES	2,782
NO.	614

Washburn Yes 75 (81.52%); No 17 (18.48%)

- **We received notice of our per capita grant award.**

- **The Spring Bay Butterfly Garden edging was installed and looks wonderful.**
- **Weeding continues at Metamora and Roanoke.**

June 2022 (FY 21-22) Door Counts

Benson – 202 (1,507)

Spring Bay – 604 (4,752)

Washburn – 505 (3,417)

Roanoke – 647 (5,285)

Metamora – 1,592 (15,751)

Germantown Hills – 3,527 (28,176)

WiFi Usage

May - 580 (4,967)