

ORDINANCE 23 - 2

ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE FISCAL
YEAR BEGINNING THE 1ST DAY OF JULY, 2023 AND ENDING
THE 30TH DAY OF JUNE 2024

WHEREAS, The Board of Trustees of the Illinois Prairie District Public Library, of the Counties of Woodford and Marshall, State of Illinois, has prepared or caused to be prepared a tentative form of the Annual Budget and Appropriation for said Public Library District for the fiscal year beginning July 1, 2023 and ending June 30, 2024 and the same has been conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such Annual Budget and Appropriation Ordinance on August 8, 2023, notice of which was given at least thirty (30) days prior thereto by publishing notice thereof in a newspaper of general circulation in the Illinois Prairie District Public Library; and

WHEREAS, all other legal requirements have been complied with by the Board of Trustees of Illinois Prairie District Public Library;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE ILLINOIS PRAIRIE DISTRICT PUBLIC LIBRARY, IN THE COUNTIES OF WOODFORD AND MARSHALL, STATE OF ILLINOIS, AS FOLLOWS:

Section 1: That the following sums, or so much thereof as by law may be authorized, be and the same are hereby budgeted, set aside and appropriated for the specified Library Purposes for the fiscal year beginning July 1, 2023 and ending June 30, 2024; and the objects and purposes for which said appropriations are made, and the amounts thereby appropriated are as follows; to-wit:

FOR CORPORATE PURPOSES [75 ILCS 16/35-5]:

- | | |
|---|--------------|
| 1. For salaries (Librarians and staff) | \$478,450.00 |
| 2. For employee benefits (hospital insurance) | \$114,000.00 |
| 3. For library materials | |
| a. books | \$ 55,000.00 |
| b. periodicals/serials | \$ 10,000.00 |
| c. audio - visual | \$ 12,000.00 |
| d. videos/DVDs | \$ 8,000.00 |
| e. electronic materials | \$ 50,000.00 |
| | \$135,000.00 |
| 4. For utilities | |
| a. Gas and electric | \$ 48,000.00 |
| b. Water and sewer | \$ 3,000.00 |

	c. Telephone	\$ 9,000.00
	d. Internet	\$ 12,000.00
		\$ 72,000.00
5.	For mileage and expenses	\$ 15,000.00
6.	For staff and board development	\$ 15,000.00
7.	For library supplies	\$ 15,000.00
8.	For building rentals	\$ 2,000.00
9.	For OCLC catalog costs	\$ 11,000.00
10.	For Computer repair	\$ 8,000.00
11.	For equipment	\$ 24,000.00
12.	For professional fees	\$ 10,000.00
13.	For Computer equipment maintenance	\$ 10,000.00
14.	For RSA Online membership	\$ 29,000.00
15.	For Programming & Public Relations	\$ 30,000.00
16.	For miscellaneous expenses	\$ 15,000.00
17.	For contingencies	\$ <u>15,000.00</u>
	TOTAL	\$999,450.00
<u>FOR SOCIAL SECURITY FUND PURPOSES [40 ILCS 5/21-110; 21-110.1]:</u>		
1.	Social Security & Medicare	\$ <u>62,500.00</u>
	TOTAL	\$ 62,500.00
<u>FOR ILL. MUNICIPAL RETIREMENT PURPOSES [40 ILCS 5/7-105; 7-171]:</u>		
1.	Illinois Municipal retirement fund	\$ <u>62,150.00</u>
	TOTAL	\$ 62,150.00
<u>FOR AUDIT PURPOSES [75 ILCS 16/30-45 and 50 ILCS 310/9]:</u>		
1.	Contractual Services-Audit	\$ <u>25,000.00</u>
	TOTAL	\$ 25,000.00
<u>FOR LIABILITY, WORKERS' COMPENSATION AND UNEMPLOYMENT INSURANCE,</u> <u>[745 ILCS 10/9-107]:</u>		
1.	Insurance (including public liability; property damage (fire);	

workers' compensation; unemployment compensation; & treasurer's bond)	\$ 55,000.00
2. Risk Management/Loss Control programs	\$ 50,000.00
3. Legal and Professional fees	\$ 7,000.00
4. Contingency	\$ <u>10,000.00</u>
TOTAL	\$122,000.00

FOR BUILDING MAINTENANCE FUND: [75 ILCS 16/35-5]:

1. Building Maintenance Costs:	
a. general maintenance	\$ 60,000.00
b. custodians	\$ 26,000.00
	\$ 86,000.00
2. Building remodeling and repairs	\$ 10,000.00
3. Contractual Services	\$ 15,500.00
4. Contingency	\$ <u>10,000.00</u>
TOTAL	\$121,500.00

FOR SPECIAL RESERVE FUND [75 ILCS 16/40-50]:

1. Metamora Branch Renovation Project	\$950,000.00
2. Furnishings and equipment	\$400,000.00
3. Contingency	\$ <u>25,000.00</u>
TOTAL	\$1,375,000.00

FOR THE PURPOSE OF A WORKING CASH FUND [75 ILCS 16/35-35]:

1. For Working Cash Fund	\$ <u>1,119,850.00</u>
TOTAL	\$1,119,850.00

Section 2:Appropriated for the foregoing expenses from the following estimate of revenues, by source, anticipated to be received by the Library District in the fiscal year:

Projected cash on hand July 1, 2023	\$ 9,150.00
Special Reserve Fund	\$1,375,000.00
Self Insurance reserve Fund	\$ 17,000.00

Working Cash Fund	\$ 816,000.00
Miscellaneous gifts and donations	\$ 15,000.00
Income of interest	\$ 15,300.00
Special purpose grants	\$ 18,000.00
Corporate personal property replacement taxes	\$ 15,000.00
Photocopy, cards, fax, and miscellaneous	\$ 14,400.00
Tax for General Corporate Library purposes	\$ 911,600.00
Tax for Social Security purposes	\$ 62,500.00
Tax for Ill. Municipal Retirement purposes	\$ 62,150.00
Tax for Audit purposes	\$ 25,000.00
Tax for Liability and Insurance	\$ 105,000.00
Tax for Working Cash Fund	\$ 303,850.00
Tax for Maintenance purposes	\$ <u>121,500.00</u>
Expected cash on hand June 30, 2024	\$ 0

Section 3: Any unexpended balances in the General Library Fund, and Maintenance Fund appropriations may be deposited into the Special Reserve Fund pursuant to a plan in accordance with Article 40 of Chapter 75, Illinois Compiled Statutes.

Section 4: The Secretary of the Illinois Prairie District Public Library is hereby authorized and directed to have this Ordinance published at least once in a newspaper of general circulation within this library district.

Section 5: This Ordinance shall be in full force and effect from and after its approval and publication as provided by law.

Passed by the Board of Trustees of the Illinois Prairie District Public Library and approved by the President thereof this 8th day of August, 2023.

BOARD OF TRUSTEES OF ILLINOIS
PRAIRIE DISTRICT PUBLIC LIBRARY

By: _____
Its President

ATTEST:

Secretary

